Approved Minutes Executive Committee Meeting January 26, 2008 Orlando, Florida Page 1 of 6

The Florida Youth Soccer Association ("FYSA") Executive Committee meeting was called to order at 1:00 PM.

Roll was taken by Lois Epps, Secretary.

Mac Shepard, Vice President-Region D – Proxy to John Weekley.

Guests in attendance were Jennifer Slattery, Ed Thiebe, Barb Newton, Barry Witlin The agenda was adopted as amended.

A. Approve Previous Minutes.

- a. September 22, 2007 Executive Committee Approved as amended
- b. October 25, 2007 Executive Committee Conference Call Approved

B. Correspondence. -- none

C. Personnel

Motion by Lois Epps to accept the recommendation of the Personnel Committee for salary increases for staff and to hire Glorivee Valentin as the new receptionist. Seconded by Scott Maxwell. Motion passed unanimously.

D. <u>Unfinished Business</u>.

- a. Polk County Complex: Ed Thiebe provided an update on the construction of the soccer complex. Permits should be complete by the end of January and then will take two to three months for approval. Eighty-eight acres of land have been purchased to accommodate the construction of the Polk County Sports Marketing office and two baseball complexes. Preliminary designs are in the preparation stage. Through a joint effort with the City of Auburndale a proposal will be made to the Publix Foundation for \$2.5 million to construct the FYSA offices and an additional \$2.5 million for the stadium development. This proposal is supported by nine clubs in Polk County (C4). A decision may be forthcoming in the next ten to twelve (10-12) weeks. Ed Thiebe was advised that an understanding of the expenses that would be incurred and how FYSA was to offset those expenses must be made clear before any permits are obtained and any building takes place. One potential is the adjustment of the Polk County Fee structure. Ed Thiebe to prepare a profile; he feels it can be delivered in two to three (2-3) weeks. Scott Maxwell is working with the current FYSA office landlord regarding a lease extension as our needs dictate; there is no problem anticipated with this effort.
- b. <u>Open Committee Assignments:</u> Committee Chairs were asked to review the open spots on their respective committees; it is requested to complete their committee assignments by the end of this weekend if at all possible.

Approved Minutes Executive Committee Meeting January 26, 2008 Orlando, Florida Page 2 of 6

E. Reports.

a. President:

- i. Overage players and consequences. It was agreed that notification regarding consequences for the submission of forged or altered birth documentation would be sent to the affiliates and posted on the website
 - Motion was made by Scott Maxwell to implement an amnesty period, allowing affiliates to come forward with forged or altered documentation and to correct the situation. Further, the amnesty period is recommended to be implemented immediately and end on March 14 2008 @ 5:00p.m. EST. After that time, penalties will be imposed and enforced. Seconded by Joe Goldian. Motion PASSED
- ii. Roles and permissions It was noted that Wayne Martin is almost finished with setting up a cafeteria-style access whereby employees, board members and affiliate members can be granted access to the secure site more in line with their respective responsibilities.
- iii. <u>Tournament Section</u> Users were timed out while trying to complete forms; this matter is now resolved.
- iv. <u>AGM award nominations</u> Copies of the nomination forms will be distributed at the BOD meeting and will be put in *Touchline*, on the website and in affiliate mailings. Tommy Thompson asked that each region look for nominations in each district for the awards. It was reiterated that the Recreational Club of the Year award will remain in force.
- b. Secretary: No specific report

c. <u>Treasurer:</u>

- i. Scott Maxwell presented a review of the financial statements provided along with revenue expectations (handout distributed to members) and investments.
- ii. Motion by Linda Lathrop that FYSA Treasurer be given the authority to place clubs in "not in good standing" once those clubs are 60 days in arrears of their financial responsibilities to FYSA. The treasurer will notify the applicable regional vice president, district commissioner and agent of record of the action to be taken. Seconded by Marino Torrens. Motion passed.
- iii. FYSA Rule 302 will need to be amended to accommodate for the aforementioned motion.
- iv. <u>Florida Soccer Foundation</u> Discussion of creation of a foundation; purpose of foundation would be to provide funding for programs. FYSA President would be member of the Board. Attorney is reviewing Articles of Incorporation & By-Laws; their response is due within a few days.

 Motion by Myrna Foster recommending authorization of expenditure of \$1000 to process necessary documents to establish the Florida Soccer Foundation as a 501(c)3. Seconded by Sandy Parker. Motion passed.

d. Vice President of Administration and Communication:

i. <u>Tournament Games & Supplemental Reports</u> – Proposed new versions of game report and supplemental report forms were presented. Suggested changes should be forwarded to Myrna Foster or Mario Martinez. It was noted that the existing USSF form used when Referee Abuse is involved must continue to be used.

Approved Minutes Executive Committee Meeting January 26, 2008 Orlando, Florida Page 3 of 6

ii. FYSA Website –Current policies related to website advertising are being reviewed and updated with Jennifer Slattery, FYSA's Director of Communications; to be discussed further at a future meeting. Jennifer is working with Demosphere to redesign the FYSA website to provide a new look and reorganization of the site. By May options other than Varsity should be available to us. Jennifer could do E-newsletters in-house. Discussion of the need to obtain viable email addresses for 08/09 season led to query of risks associated; assured no risk as long as we do not sell them and we provide opt-out on the site. Region vice presidents are reminded to work with Jennifer regarding information they place on their region pages of the website. Jennifer will review the region pages on a regular basis, ensuring sponsor compliance, assisting with issues and offering suggestions for enhancing the page. It was also noted that President's Cup Rules, etc. would reside in it's own section once the redesign takes place.

iii. Tournament and Travel:

- 1. Myrna Foster reviewed the proposed new tournament manual and tournament approval notification procedures.
 - Motion made by Myrna Foster to approve draft and move forward with finalization. Seconded by Jerry Matlak. Motion passed.
- 2. Myrna presented a revision to FYSA Rule 902.12 regarding the submission of post-tournament reports. Proposed amendment to said rule was put forth that would require red card summary reports and the supporting game and referee supplemental reports all be submitted to the FYSA office within 72 hours of the completion of the tournament and to restate that a red card summary report must be submitted even if there are no red cards given during the tournament. Motion made by Myrna Foster to approve submitted proposal. Seconded by Sandy Parker. Motion passed.
- 3. Travel guidelines submitted by Bob Rollins and the Insurance Committee were discussed. It was decided that the guidelines would be submitted to the FYSA attorney for review prior to approval by the EC and/or BOD.
- iv. Discussion ensued regarding proposed fines against affiliate members for non-compliance relating to the submission of post-tournament reports.
 - a) Motion made by Marino Torrens to refund fees to Gator Showcase, waive fine for Endless Summer tournament, waive fine for Brandon Youth Soccer Fall Festival, fine Largo Halloween tournament, fine Southwest Florida, waive fines for Top Gun, waive fine for Copa Latina, fine MLS Futbolito, waive fine for Cocoa Expo President's Cup but fine the Expo Cup. Seconded by Sandy Parker. Motion passed.
 - b) Motion made by Sandy Parker to waive fine for first time Soccer Marketing was noncompliant but to impose the fine for the second time they were non-compliant. Seconded by Joe Goldian. Motion passed with 2 opposed
 - c) Motion made by Scott Maxwell to impose fines on Palm Harbor for late red card report, Seminole for failure to assess sanctions and Pinellas Park for failure to impose sanctions. Seconded by Joe Goldian. Motion passed with 2 abstentions and 1 nay.
- v. <u>New affiliation applications:</u> Myrna Foster discussed proposed new affiliation applications. Applications will be presented for approval/denial at the BOD meeting on 1/27/08. Celebration Youth (B-1) will not be presented.

Approved Minutes Executive Committee Meeting January 26, 2008 Orlando, Florida Page 4 of 6

- vi. <u>Affiliation Procedures and Notifications</u> Myrna Foster and Linda Lathrop proposed a revision to FYSA Rules 102, 103, and 201.6 (Affiliation Procedures and Registration) to designate an orderly progression of affiliation paperwork so that registration can then take place and passes made available for coaches and players prior to the beginning of the early league seasons. A revision to the language currently posted on the FYSA website with regard to procedural changes for reaffiliation and new affiliation also took place.
 - Motion made by Marino Torrens to approve rule changes submitted regarding Rules 102, 103 and 201.6, and to accept revision to FYSA website language regarding affiliation procedures. Seconded by Dave Ditillio. Motion passed as amended (to add language regarding fees and fines to the rule changes).
- vii. Review & Discipline Myrna Foster stated that the guidelines and procedures must be followed for conducting hearings and/or responding to the findings of the Review & Discipline Committee, and they must be completed in a timely manner. Region vice presidents are responsible for follow up to ensure completion as required to ensure no more cases are eliminated due to lack of timely responses. A reminder was given that a formal letter is required outlining the details of the charges; an email is not sufficient. A template form letter can be placed on the website which would include the option of accepting a sanction in lieu of a hearing process.
- viii. <u>Protest and Appeals:</u> Two cases have been heard so far by this committee this year. Region VPs are to provide contact information for current members of the committee; they also need to ensure their region is properly represented.

e. <u>Vice President of Player/Coaching Development:</u>

- i. Jerry Matlak presented the DOC report (handout distributed to members).
- ii. Presented proposed academy program accreditation
 Motion to approve accreditation program. Motion seconded. Motion passed.
- iii. Mike Strickler, FYSA Director of Coaching, to have contract renewed.
- iv. Lois Epps made motion to approve the revisions to and renewal of Mike Strickler's contract as FYSA's Director of Coaching through August 2012. Seconded by Jerry Matlak. Motion passed unanimously.
- v. Discussion took place for the need for a full-time assistant director of coaching. This would not be a contracted position.
 - Jerry Matlak made motion to approve the hiring of a full-time assistant director of coaching. Seconded by Scott Maxwell. Motion passed.
- vi. Jerry Matlak then proceeded to introduce the concept of recreational league certification. This will be discussed in further detail at the May EC meeting.

f. Registrar:

- i. Linda Lathrop and Myrna Foster presented a revised form of the coach/volunteer form for the 2008-2009 seasonal year. The form will now be called a "risk management application".
- ii. Discussion ensued about an early tryout date. Topic is tabled to the BOD meeting on 1/27/08.

Approved Minutes Executive Committee Meeting January 26, 2008 Orlando, Florida Page 5 of 6

- iii. Linda Lathrop then presented the topic of July registration and 2008-2009 seasonal year registration timelines. It was also recommended that the FYSA Registrar and Vice President-Administration & Communication set the dates for the registration timeline each seasonal year. Scott Maxwell made motion to accept proposed registration timeline and to have appropriate rules updated to reflect those changes. Seconded by Joe Goldian. Motion approved.
- iv. "Playing up" rule (205.2) was described as unenforceable. This matter was tabled to come back for discussion at the May EC meeting with input from the Vice President-Player & Coaching Development.
- v. Problems associated with recoding of teams (e.g., loss of historical player data, etc.) were discussed. Also, the current problem with lack of unique affiliated codes for leagues and clubs; associate affiliate codes will now begin with the letter "X". The associate affiliates will be notified of proposed new codes.
- vi. Coach registration form has been revised and will all be done electronically beginning with the 2008-2009 seasonal year.
- vii. The request for COS fee elimination was tabled.
- g. <u>Vice President of Competition</u> Sandy Parker presented an overview of the State Cup draw results. There are 385 teams in this year's competition; 12-15 teams did not apply correctly. The sites, dates and draw will be posted on the FYSA website by February 1st. The 2008 Florida State Cup Final Four will be held at Santa Rosa Park in Pace. The 2008 FYSA President's Cup will be held at Pine Island Park, to be hosted by Plantation, on April 5th and 6th.

h. Regional Vice President Reports and Issues:

- i. <u>Region A:</u> There are 495 teams in Region Cup. Used State Cup process which worked well. The finals will be in Plantation on March 15 & 16. Date and location for the Region AGM has not been set.
- ii. Region B: There are 208 teams in Region Cup; only Division 1. The finals will be at Clay County on March 15 & 16. Region AGM has already been held and went well; several from FYSA staff attended.
- iii. Region C: There are 550 teams in Region Cup. The finals will be at HC United (Ed Radice Park) in Tampa on March 15 & 16.
- iv. Region D: There are 30 teams in Region Cup. The finals will be in Panama City at Harders Park.
- v. Regions A & C will be holding a 'joint' tournament for Division 2 players. If this works well future tournaments may include other regions.
- i. Executive Director/State Office Report: Ed Thiebe reported on the current staff update and reported on the progress being made on the development of a performance management plan/evaluation with the assistance of June Sabo-Nelson of Advantec. He then reiterated the internal management plan in place regarding job assignments and the identification of EC members associated with those assignments. Jennifer Slattery then spoke to the draft FYSA communications plan; she asked the EC members to review and provide any suggestions to her. Barb Newton then gave the members an update on the plans for the AGM; a form for providing suggested workshop topics was distributed to the EC members.

- j. <u>Director of Coaching Report:</u> (Incorporated into the Vice President of Player/Coaching Development report)
- k. Standing Committee Reports: None presented.

F. New Business

- a. The question of whether suspensions are for league only or for all FYSA activities was discussed. It was reiterated that leagues must adhere to FYSA Rule 611.4 whereby any suspension imposed which exceeds 60 days or 6 games must be forwarded to FYSA; it cannot remain within the league. Tommy Thompson will organize a meeting with league presidents to ensure they have an accurate understanding of this requirement.
- b. Tommy Thompson reviewed the FYSA Insurance Committee's proposed travel guidelines. It was determined that no decision would be made as to the adoption or posting of such guidelines at this time; FYSA staff will forward to FYSA attorney for review and comment.
- c. Linda Lathrop proposed a revision to FYSA Rule 302.3 regarding the process for placing a player or coach in "not in good standing" status.

Motion made by Marino Torrens to accept the proposed language for Rule 302.3. Seconded by Joe Goldian. Motion passed.

d. Affiliate issues

- i. Recreation programs are not registering players; letter to be sent stating they need to come back into compliance.
- ii. New affiliate application requests will be discussed at the BOD meeting on 1/27/08. However, discussion did take place regarding contingency approvals of new affiliates.

 Motion made by Myrna Foster to allow affiliations to be approved on contingency. Affiliates must meet those contingencies within 90 days or by approval of the Vice President of Administration and Communication. Registration of players and/or coaches cannot take place until all contingent issues have been resolved/fulfilled. Vice President of Administration and Communication will write specific rule. Seconded by Scott Maxwell. Motion approved.
- iii. It was noted the application stipulates the Affiliation fee will be \$1500 for the first two years; this will be amended to correctly state \$1500 for the first year.
- **G.** For the Good of the Game: Nothing to report.

H. Next Executive Committee Meeting:

a. May 3, 2008 (time to be determined; to be held at the JW Marriott Grande Lakes-Orlando)

I. Adjournment

a. The meeting was adjourned at 6:43 PM.