

FYSA Birth Verification

Affiliates are responsible to determine the date of birth (DOB) of each of their players by looking at original birth documents. This can be the certified copy of a US birth certificate, a passport or visa for a foreign born player, or a foreign birth certificate. The registrar can then lock the player's name, gender, and date of birth under the Registrar tab in Got Soccer. This is called Club verified, and a blue v will appear next to the player's name on the team list.

FYSA highly recommends that all affiliates set up internal procedures for club administrators to view the birth documentation on all players new to your club, even if the player was previously verified with FYSA. For players that are already birth verified by FYSA, the affiliate does not need to submit the documents to FYSA again.

The practice of accepting a player's birth verification status that has been previously registered with FYSA by a different affiliate is discouraged. The current registering affiliate will be held responsible if the player is found to have previously submitted an altered birth document, even if submitted years ago. Should an affiliate discover that a player's DOB is incorrect in the FYSA database, the affiliate is responsible for submitting to FYSA any documents and/or additional information as may be requested as it relates to the player's status.

Allowing a player to continue playing with an incorrect DOB may result in charges being filed against the affiliate and or sanctions against the team and team personnel. A plea of ignorance will not be a defense.

PROCEDURES

While on the Registrar tab, open up the player account. When you have viewed the original birth certificate the account can be locked so that the parent, player, and coach cannot change the player's name, date of birth or gender.

The screenshot displays the Florida Youth Soccer Association Registrar interface. The top navigation bar includes 'Home', 'Coaches', 'Team Officials', 'Players', 'Teams', 'Help', 'Referees', 'Registrar', 'Training', 'League', and 'Tournament'. The 'Registrar' tab is active. The main content area shows 'Player Info' for 'Player - Goofy Dog'. The 'Assigned Team' is 'Boys U13 A1 FYSA TEST GREEN (FL)'. The 'Player Information' section includes fields for 'Player ID #', 'Jersey #', 'Competition Level' (set to 'Competitive'), 'Full Legal Name' (Goofy Dog), 'Gender' (Male), 'Date of Birth' (1/8/1999), 'State Registered' (Florida), 'School/District', 'School Grade', and 'Primary Position'. The 'Contact Information' section includes fields for 'Address', 'City', 'State', 'Zip Code', 'Phone', 'Mobile', 'Email' (llathro1@gmail.com), and 'Mobile Text'. The 'Player Photo' section shows '[NO PHOTO]'. A red box highlights the 'Birth Certificate' section, which includes a 'Yes #' field, 'Verified By A1 FYSA Test Club', and the date '6/29/2011'. Below this is an 'International Clearance/Waiver' section with a 'No' status and a 'Change Status' button. An 'Update Player' button is located at the bottom of the form.

These club verified players will appear with a blue v next to their name on the team lists.

Players with a yellow V and a lock are verified by FYSA. It is FYSA verification that is required by leagues and cup play when rules of competition require that players be “verified”

The screenshot shows a web interface for player management. At the top, there are navigation links: "Create Player Profile", "Export Players (CSV)", "Export Players (XLS)", and "(Aff.XLS)". Below these are search filters for Page Size (25), Photos (No), Teams Column (No), Level/Grade, Rostered (All), and an "Apply Filters" button. There are also input fields for Age, Gender, Player Name, Family Acct#, Player ID#, Team Name, Parent Name, Parent Email, Rating, and Birth Cert. A "Print Medical Release Forms" button and a "Release Form Text" link are also present.

The main section displays a table of 10 items. The table has columns for ID#, Level/Grade, Last, First Name, Fam#, Family, School, Zip, DOB, Gdr, Group, Team, Jrsy#, Team Age, and Rating. Two rows are highlighted with red boxes:

- Row 3: ID# N/A, Level/Grade Competitive, Last, First Name Dog, Goofy, DOB 8/1999 (V), Gdr M, Group U12. The date "8/1999 (V)" is highlighted with a red box.
- Row 7: ID# A1AAA-M-922319233*, Level/Grade Competitive, Last, First Name Lathrop, Buddy, DOB 3/5/1998 (V), Gdr M, Group U1. The date "3/5/1998 (V)" is highlighted with a red box.

At the bottom of the table, a note reads: "The indicated ID number was generated by a registrar using a different account."

A player’s date of birth is “VERIFIED” with a yellow V and a lock, when the FYSA office receives acceptable birth documentation and, if required, any necessary international clearance paperwork.

FYSA does **NOT** validate the authenticity of such documentation.

Most competitive leagues and tournaments require that players be FYSA birth verified, so when you register a new competitive player you should obtain all needed birth documentation prior to registering the player with FYSA. Players must be registered with the name as it appears on the birth documentation. For players who have had their name legally changed, such as in the case of adoptions, a copy of the court order must accompany the birth certificate and the new name will be used.

When you register a new player, if the player’s birth documentation indicates that the player was born within the United States, the birth certificate can be uploaded in the documents section of the player’s Got Soccer account. If the player was not born within the United States, then applicable international clearance, as detailed below, must also be included.

Acceptable birth verification documents are:

- A copy of a state certification of live birth
- Department of Defense Uniform Services identification card (DD form 1173) issued by the uniformed services of the US or birth registration issued by appropriate government agency
- Passport
- Driver's license
- Alien registration card issued by the US government, a certificate issued by the Immigration and Naturalization Service attesting to age or a certificate of an American citizen born abroad issued by the appropriate governmental agency
- Foreign passports / birth certificates are acceptable if accompanied by a certified translation. (FYSA can translate Spanish)

FOREIGN BORN PLAYERS

As referenced in FYSA rule 202.7 and the USSF international clearance rule, this required clearance applies to all new foreign-born players twelve (12) years of age and older registering with FYSA for the first time. This includes:

- 1) For a player who arrives in the United States on or after the player's twelfth birth date, the player must request an USSF International Clearance.
- 2) Players who have lived or played in another country after the age of 12, must request Clearance of USSF.

USSF regulations do not base International Clearance or Waivers on citizenship, but rather on place of birth. If the birth documentation indicates that the player was NOT born in the United States then proof of residency prior to the age of 12 must be submitted (e.g. school records) or proper International Clearance request forms must be attached.

Players born in Puerto Rico are Foreign born, since Puerto Rico has a separate Federation from USSF

For players whose birth documentation does not provide proof of birth in the United States such as Certificates for American Citizens born abroad, or driver's license then the player must attach International Clearance documentation.

PLEASE DO NOT SEND A FOREIGN BIRTH CERTIFICATE FOR A PLAYER OVER THE AGE OF 12 WITHOUT ICR DOCUMENTATION; FYSA WILL NOT PROCESS IT.

Office staff will note in the player's account if there is missing documentation.

UPLOAD THE COMPLETED REQUIRED INTERNATIONAL CLEARANCE DOCUMENTATION IN THE DOCUMENTS SECTION OF THE PLAYER'S ACCOUNT, ALONG WITH THE BIRTH DOCUMENTATION. FYSA WILL SUBMIT DOCUMENTS TO USSF.

PROOF OF ENTRY PRIOR TO THE AGE OF 12

If the player has proof of US residency prior to the age of 12, a [USSF Proof of Entry Prior to 12 Years of Age Submission Form](#) must be uploaded in the player's Got Soccer account, with the birth documents and along with appropriate documentation such as dated school records, report cards or if the player has played with FYSA, a copy of the players history.

FOR PLAYERS 12 TO 17

If the player entered the country after the age of 12 the player may be cleared if they are a US Citizen and can attest that they have not played soccer in a foreign country, . The request for clearance must accompany the birth certificate and the completed form must uploaded in the player's Got Soccer account for processing.

For US Citizens that have no previous soccer registration, a [First Registration Form](#) may be submitted.

For non US Citizens, or those that have played soccer in a foreign country, an [International Transfer Request Form](#) must be completed.

For players requesting a transfer, a letter indicating that the player is in the US for non-footballing reasons must be attached. This letter can indicate that the family moved here for better economic opportunities, to flee political or religious persecution, any reason other than the player wanting to play soccer in the US. USSF may require additional information, so please read the information that USSF has provided on their website. Here is the link to the USSF website: <http://www.ussoccer.com/About/Federation-Services/Intl-Clearance.aspx>

Remember, if a player's pass indicates the player is verified, FYSA has received all required documentation. Players must be verified to participate in State Cup and President's Cup.