

Coach Accounts, Registration and background check

Risk Management status has been turned to Expired for all Approved risk managed Personnel (Coaches, referees, team officials etc.) Once you have determined your staff for next year you will want to send them a reminder email with their login and password. See instructions in memo #9.

<http://www.fysa.com/docs/Memo%209%20%20STEPS%20TO%20EMAILING%20COACHES.pdf>

This will allow them the opportunity to complete the background check prior to being registered for the 2011-2012 seasonal year.

Affiliates are reminded that they are required to give all club staff “coach accounts,” this includes all Board members, especially those with Got Soccer online access, team moms and even those members of your club who only do field maintenance since they can be in contact with players. Got Soccer will be setting all members to “Not Registered”, after July 5, this will not affect their current registered status, but will allow affiliates time to give them the proper competition levels for the 2011-2012 season. If you are not sure if a member is coming back, such as happens with recreational coaches, just leave them as not registered and you can register them when they return. The process of completing a risk management form does not register the coach. A coach is only registered if they have a current competition level of Competitive, or Recreational.

Please look at your coach list and do any consolidation that may be necessary due to duplicate accounts. Since the system looks at the spelling of names, you may have a coach with Jim and with James, and you know it is the same person. You can change the nickname to the real name, and then merge. Remember, data does not move across in a merge, the merged account just disappears. Got Soccer also has instructions in the Club basic manual on page 36-37

<http://www.gotsport.com/Content/directors/upimg/dir8934/newclubbasic.2.3.2010.pdf>

Any coach not marked “inactive” or “Not registered” in your account on Aug 1 will be registered with your club, and you will be billed \$15.00.

Got Soccer also allows clubs to create a customized welcome when new coach accounts are created, and remind them to do their on line background check. See example below, while on the Club tab, click on Customization, then user notifications. Please insert the message below in the coach account, and team manager section.

Below you can enter the text that you want sent to users when you create an online account for them with a valid email address.

For New Player Accounts

Subject

Body

Save

For New Coach Accounts

Subject

Risk Management

Body

Thank you for volunteering your time to help our children. US Youth Soccer and FYSA have mandated that all coaches, managers and others that come in contact with children undergo a background check, referred to as Risk Management.

We are seeing an issue this year with the criminal background checks.

Save

For New Team Official Accounts

Subject

Risk Management

Body

Thank you for volunteering your time to help our children. US Youth

We might suggest the following New Coach Account language:

Thank you for volunteering your time to help our children. US Youth Soccer and FYSA have mandated that all coaches, managers and others that come in contact with children undergo a background check, referred to as Risk Management.

We are seeing an issue this year with the criminal background checks. This year FYSA changed providers for our background checks and we are much better at discovering past actions that would require disclosure on your application.

Because of this, WE NEED YOUR HELP. When submitting your application, CAREFULLY read the three questions and answer honestly. Remember, this information is kept private and will not be disclosed to your club or anyone outside of the FYSA Risk Management Committee.

To date we have had to deny far too many volunteers and coaches who failed to disclose. If you fail to disclose you will be denied for this seasonal year. There are no exceptions to this policy. We don't care if the incident happened twenty years ago; you MUST disclose. Even if you were cleared in the past, put it on your application so that we are

aware. We are finding some cleared for many years, but just now the "hit" was discovered by the new provider.

We have reviewed over 18,000 applications to date and everyone who did not disclose has been denied.

Thank you,
Risk Management Committee

Your login information and a link are attached to the bottom of this email. Click on the link, enter your login information, and

- 1) Click on the Contact Information link
- 2) Fill out all information and please make sure to use your LEGAL name
- 3) Click on the Background check link on the gray menu bar
- 4) Fill out all additional information
- 5) Read and answer all the Volunteer Disclosure questions
- 6) Read the liability waiver
- 7) Click Submit