



**FLORIDA
YOUTH
SOCCER
ASSOCIATION**

A: 2828 Lake Myrtle Park Road,
Auburndale, FL 33823

W: www.fysa.com

T: 863-268-8220

2020 FYSA AGM Procedure

Credentials

- Proxies submitted by the pre-announced deadline (5PM EDT on Friday, August 7, 2020) will be allowed
- Members must log in to the eBallot online meeting portal and cast a vote to establish quorum/claim their credentials no later than 11:15 EDT (members may log in as early as 9am to claim their credential by casting a vote)
- Members who do not cast a vote during the credentials test vote before 11:20 AM EDT will forfeit their right to vote for the remainder of the meeting. There will be no exceptions and this rule may not be suspended

Voting

- The chair may use unanimous consent, at his discretion, in order to expedite business throughout the meeting
- Voting other than through unanimous consent will be conducted through electronic voting using eBallot

Debate and Recognition

- Chat Function: The only permissible use of the chat box will be to request recognition by the chair, to second a motion, or to seek technical assistance. Any other content will be removed
- Identification
 - Attendees must enter their own name when logging into the Zoom platform
 - Those gathered into small groups must enter the name of the person that is authorized to vote on behalf of the organization
 - Only those logged in under a proper name (full first and last name only) will be recognized for purposes of debate
- In order to be recognized, a member may:
 - Type the phrase, "May I be recognized?" to EVERYONE into the chat box in Zoom, which will show order of requests
 - Staff will monitor the chat application and inform the chair when a member seeks to be recognized
 - The chair will recognize the member and the member will be unmuted and permitted to address the chair
 - Members will be recognized in the order that their request is received
 - Use the "Raise Hand" feature in Zoom
 - Staff will monitor the application and inform the chair when someone seeks to be recognized
 - The chair will recognize the member and the member will be unmuted and permitted to address the chair
 - The chair will attempt to recognize members in the order via this method, but it may be difficult
 - Upon being recognized by the chair and having his/her microphone unmuted, the member must state name and affiliation
- Seconds
 - Members who wish to "second" a motion need not do so by vote. Any member may type "Second" into the chat box and the information will be recorded.



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- Debate on Rules/Motions
 - Verbiage for proposed bylaw/rule amendments will be shared on the Zoom call
 - Motions to adopt the bylaw/rule change will be made by the person that proposed the amendment
 - The maker of the motion will be unmuted and allowed to speak first to the motion
 - Discussion on motions
 - The chair will implement recognition instructions in order to alternate between speakers “for” and “against”
 - To be recognized, follow instructions above and enter “May I be recognized?” in the chat feature or use the raise hand function
 - Members will only be recognized up to two times of each times on any debatable motion
 - Members, once recognized, will have three minutes to address the chair regarding the motion on the floor
 - Staff will strictly enforce the three-minute time limit via the mute button

Elections Process

- All candidates must be nominated from the floor regardless of prior nomination (FYSA Rule 5008.6)
- Nominations will require a second, but the person seconding the nomination shall not provide a speech. (FYSA Rule 5008.7)
- The nominator will have 1 minute to speak about the candidate (FYSA Rule 5008.7)
- Each candidate will have 5 minutes to speak; order determined by last name, alphabetically (FYSA Rule 5008.8)
- If there are more than two candidates, we will follow this procedure established during the 2018 AGM
 - A candidate must receive a majority vote to be elected
 - If no candidate receives the majority on the first ballot, a second round will be required
 - Candidates, nominators, or members will not be allowed to publicly address the membership between rounds of voting
 - Candidates will have the option to withdraw following each round of voting
 - No candidate will be forced to withdraw