

FYSA

Soccer Tournament Handbook

January 2021

www.fysa.com



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TO ALL TOURNAMENT DIRECTORS and AFFILIATES:

We are pleased to announce our new **Online Tournament Application Portal**, www.fysa.com/clubs/host-a-tournament/.

This new portal will give you access to fillable applications and online document uploads for submission. This portal will give you a better avenue to submission of your application and FYSA a better avenue to tournament processing.

The process is simple. What you must pay attention to are the FYSA rules that govern submissions of tournament applications and deadlines. There are various fees associated with the timeframe in which you submit your application. Make sure you read all rules and requirements. ***Beginning January 15, 2021 tournament applications are not considered submitted and accepted if there are missing documents and information. Submission date will be the date we accept a completed application.***

Tournament Applications will no longer be accepted via email.

Where any conflict within this document and FYSA Rules Section 900 occurs, FYSA's Rules Section 900 shall take precedence.

This handbook is designed to assist you with your tournament. Please read the handbook carefully, giving special attention to the required administrative details that must be completed prior to and after the tournament and sent to FYSA.

- ◆ **FYSA TOURNAMENT AND TRAVEL PROCEDURES INCLUDING CHANGES AND UPDATES**
- ◆ **US YOUTH SOCCER TOURNAMENT AND TRAVEL HANDBOOK**
- ◆ **SAMPLE GAME REPORT WITH SUPPLEMENTAL REPORT**
- ◆ **ROSTER AND PASSES:** *You can use the rosters/passes sent from the different states and countries as long as they are approved by their association. Make sure your tournament requirements concerning rosters/passes are clear.*
- ◆ **RED CARD SUMMARY REPORT FORM:** *A Red Card Summary Report must be completed on the official red card report form and then faxed or e-mailed to FYSA's Office **WITHIN 72 HOURS** of the completion of the tournament. Referee and game reports are to be scanned and emailed or faxed into the State Office also **WITHIN 72 HOURS** of the completion of the tournament with the red card summary report form. **FAILURE TO DO SO MAY RESULT IN A \$250 FINE.** **NOTE EXCEPTION: REPORTS ON REFEREE ASSAULT AND/OR ABUSE MUST BE SENT WITHIN 48 HOURS.***
- ◆ **RED CARD DISCIPLINE:** ***FAILURE TO FOLLOW FYSA'S MINIMUM GUIDELINES MAY RESULT IN A FINE OF A MINIMUM OF \$1,000.00.***
- ◆ **POST-TOURNAMENT REPORT:** *This must be filed in the FYSA office **WITHIN 15 DAYS** of the conclusion of the tournament. A sample report is attached at the end of this handbook. **FAILURE TO FILE THE REPORT IN A TIMELY MANNER MAY RESULT IN A \$500 FINE.***
- ◆ **ON-LINE TOURNAMENT FORMS:** *The option for completing the post-tournament reports (Red Card Summary and Post-Tournament Report) is available on the secure portion of the FYSA website only by a tournament representative with secure access.*
- ◆ **MEDICAL RELEASE FORM:** *Most organizations/clubs/leagues/teams have their own forms. These are acceptable for tournaments. A sample is enclosed for your information and can be used for your tournament, if a team does not have their own medical release form. Regardless of the format, the form used must contain the necessary/required information contained in the sample form attached.*
- ◆ **TOURNAMENT RULES:** *A sample is enclosed for your information. You can provide your own rules only with the approval of FYSA (approval of US Youth Soccer and USSF may also be required.).*
- ◆ **TOURNAMENT RULES CERTIFICATION:** *A sample of this form is enclosed for your information. By signing this form, you certify that you have included all required items in your tournament rules.*
- ◆ **EXAMPLES OF TOURNAMENT FORMS:** *Attached is a set of example tournament forms including, but not limited to, Application to Host a Tournament/Games; Application to Host Foreign Teams; US Youth Soccer Tournament/Games Hosting Agreement; Club Responsibility Form, Ted Stevens Amateur Sports Act. These are for use as an example of the forms accepted.*
- ◆ **OFFICAL FORM:** *All forms pertaining to tournaments and travel are available on the FYSA website through our online portal at www.fysa.com/host-a-tournament/. **We will no longer accept any tournament applications through email.***

From FYSA Tournament and Travel Committee:

Although your upcoming tournament may have been approved, there are some MAJOR items to which you need to give particular attention. These include the following:

Player Pass Instructions

Florida-registered players/coaches may participate in league games and in *any* FYSA sanctioned tournament using a Florida Youth Soccer Association (FYSA) Pass. The FYSA pass will be valid for the ENTIRE seasonal year (Sept. 1-Aug. 31) or until surrendered and replaced by a US Youth Soccer pass. (A sample of each pass is attached to this document.) The requirements of FYSA Rule 208.2, 3 or 4 must still be met. The pass must have the player/coach signature, signature of the issuing registrar, recent photo, and **MUST** be laminated. US Youth Soccer passes are **ONLY REQUIRED** for State Cup, Regional Cup, President's Cup, and travel to out-of-state tournaments. Refer to FYSA Rule 900 for further details.

U-10 and Below Age Group Special Rules

Except as provided by US Youth Soccer or FYSA, the FIFA "Laws of the Game" apply to all competitions sponsored by FYSA. Players under 10 years of age may play soccer in accordance with the rules of US Youth Soccer's Development Player Program – Modified Playing Rules for Under 10, Under 8 and Under 6. Teams Under 10 or younger may not conduct games with more than eight (8) players on each side. **CHECK YOUR TOURNAMENT RULES CLOSELY.**

TOURNAMENT PROCEDURES

FYSA has adopted the US Youth Soccer Tournament and Travel Manual for clubs/leagues wishing to host a Tournament. In addition to the requirements to be met by US Youth Soccer, the following FYSA policies and procedures apply (see also FYSA Rules Section 900):

Only properly affiliated organizations with Florida Youth Soccer Association may be granted permission to host a tournament. When a private organization provides sponsorship for a tournament, permission to conduct the tournament is granted only to an FYSA Affiliate or Associate Affiliate

Tournament and Travel is under the purview of the Vice President of Administration and Communication. The Tournament and Travel Committee will review post-tournament reports; recommend fines/penalties to the BOD for approval and hear appeals for teams, clubs, or leagues that have been denied approval; or may recommend letters of commendation be sent to the tournament when appropriate.

PROCEDURE FOR HOSTING TOURNAMENTS

Any FYSA-affiliated organization (full or associate affiliate) wishing to host an invitational tournament involving teams outside its organization will follow the same procedure whether teams are to be from within the District, State, USA, or from a foreign country. (Refer to the US Youth Soccer Tournament and Travel Manual.)

1. The proper documentation and fees must be submitted to the FYSA Office.
2. The FYSA Office will review and verify all the documents submitted through our online portal. If all the necessary paperwork and fees have been included, the application will be considered complete and will be signed and distributed to the appropriate parties. **If any required forms are not included, the FYSA Office will return the entire package to the club/league indicating what is missing or incorrect.**

REVIEW AND APPROVAL

FYSA will review tournament documents, will check the status of the hosting organization, and, if the tournament is approved, will process the documents required for State, Regional, or National approval as may be required. After receipt of the approval and not before, invitations may be issued. Documents must be received in the FYSA Office as specified in the US Youth Soccer Tournament and Travel Manual, in addition to the following:

1. If teams are to be invited from within the Region, documents must be received in the FYSA Office no later than thirty (30) days prior to the tournament. If less than thirty (30) days, application will be subject to rejection.

2. If teams are to be invited from within the State, documents must be received in the FYSA Office no later than thirty (60) days prior to the tournament. If less than thirty (60) days, application will be subject to late application fees or rejection.
3. If teams are to be invited from outside the State, documents must be received in the FYSA office no later than thirty (90) days prior to the tournament. If less than thirty (90) days, application will be subject to late application fees or rejection.

TOURNAMENT FEES

The fee schedule for approval of a tournament is as follows and should be made payable to Florida Youth Soccer Association:

- | | | |
|--|---|-----------|
| 1. Regional Tournament (teams within your Region) – | | |
| | more than 30 days prior to tournament | \$ 50.00 |
| | Late Fee – Less than 30 days prior to tournament | \$1000.00 |
| 2. State Tournaments (teams within Florida) – | | |
| | more than 60 days prior to tournament | \$ 150.00 |
| | Late Fee – 30-60 days prior to tournament, add | \$ 250.00 |
| | Late Fee – Less than 30 days prior to tournament, add | \$1000.00 |
| 3. National Tournament (teams outside Florida/within USA) – | | |
| | more than 90 days prior to tournament | \$ 150.00 |
| | Late Fee – 60-90 days prior to tournament, add | \$ 350.00 |
| | Late Fee – 30-60 days prior to tournament, add | \$ 650.00 |
| | Late Fee – Less than 30 days prior to tournament, add | \$1000.00 |
| 4. International Tournaments (teams outside the continental USA) | | |
| | more than 90 days prior to tournament | \$ 250.00 |
| | Late Fee – 60-90 days prior to tournament, add | \$ 350.00 |
| | Late Fee – 30-60 days prior to tournament, add | \$ 650.00 |
| | Late Fee – Less than 30 days prior to tournament, add | \$1000.00 |

IMPORTANT!! FYSA BOND POLICY

A bond in the amount of \$2,500.00 is required for all new tournaments, Clubs/ Leagues that have not held a tournament for previous 12 months, and those tournaments that have had prior problems and/or complaints. The bond is held for thirty (30) days minimum after the conclusion of the tournament. Once all post-tournament requirements are met and there have been no inquiries or complaints, the bond fee will be returned, upon request. Note: The bond money is deposited in the FYSA account.

CREDENTIALS

US Youth Soccer verified player passes or State-approved player passes will be accepted, per FYSA Rule 206.2, unless otherwise specified in the Tournament Rules. **For foreign teams only**, a participation pass must be developed by the tournament. This pass will have the name of the tournament, player’s name, and the passport number used as the pass number. This pass will be good only for that tournament. If the team is going to another tournament, a new pass will have to be issued by that tournament. Photos, either provided by the team or taken at check-in with an instant camera, will be attached to the pass.

FINES

The minimum fines for violations relating to hosting invitational tournaments.

- | | |
|-------------------------------|------------|
| 1. Teams within your Region: | \$500.00 |
| 2. Teams outside your Region: | \$1,500.00 |
| 3. Teams outside Florida | \$2,500.00 |

DISCIPLINE

The tournament must furnish to the FYSA Office, **within 72 hours**, a complete report of all red cards issued during the tournament and the associated game and referee reports. The pass is returned to the coach at the conclusion of the tournament, even if the suspension has not been completed. **EXCEPTION: REPORTS OF REFEREE ABUSE OR REFEREE ASSAULT MUST BE SENT TO THE FYSA OFFICE WITHIN 48 HOURS PER FYSA RULE 502.7.**

- ◆ Reports on red cards must include the player's name, player pass number, team name, team code, infraction, sanction/discipline, and number of games served, if any. (Games and supplemental reports must be kept by the tournament for a minimum of ninety (90) days and produced on demand if requested.)
- ◆ It is the tournament director's responsibility to make sure the referee fills out the form completely for all incidents, accidents, injuries, yellow cards, and red cards. The USSF Referee Report form and Supplementary Report forms must be used. Samples of these forms are attached to this document.
- ◆ All Red Card Summaries must be typed on the form attached to this document.

Tournaments only have jurisdiction during the tournament date. Red card suspensions cannot go beyond the dates of the tournament or the number of games left that player/coach may participate in. For Florida players/coaches, further discipline will be handled by the FYSA Review and Discipline Committee. For out of state or foreign players/coaches, any further discipline will be handled by their State or National Association.

As per FYSA rules, all tournaments will report immediately to FYSA all matters involving referee assault (or abuse), in accordance with USSF Rule 3042 and FYSA Rule 502. In addition, the following disciplines/sanctions shall be imposed for misconduct of players, coaches, or supporters, as set forth in FYSA Rule 502.

ALL TOURNAMENTS ARE REQUIRED TO IMPOSE SANCTIONS IN COMPLIANCE WITH FYSA RULE 502. FAILURE TO DO SO MAY RESULT IN A FINE TO THE HOSTING AFFILIATE IN THE AMOUNT OF \$1,000.00.

GAME REPORTS

FYSA, US Youth Soccer and USSF are trying to standardize game reports that are to be used at games and tournaments. By doing this, referees will be able to properly complete forms because they are instructed how to do so in their referee class. These forms can be obtained from USSF. Game reports must be maintained for a minimum of ninety (90) days in the event there is a question or inquiry.

POST-TOURNAMENT REPORT

A post-tournament report must be filed with FYSA within **fifteen (15) days** of the conclusion of the tournament. The Tournament and Travel Committee expects strict compliance with the rules. Approval for next year depends on your performance this year. The post-tournament report shall include the following:

1. The number of teams participating in each age division (boys and girls); indicate out-of-state or country by name.
2. If a champion is determined, the name of the team and age group.
3. If sportsmanship awards are given, indicate type of award, criteria, and name of the recipients.
4. The location of and number of fields used.
5. Name of sponsor, if any.
6. Note if college coaches were invited to event.
7. Comments on any special events held in conjunction with the tournament.
8. Did tournament have Referee Assessor and/or Instruction Program?
9. Over-all description of tournament.
10. Do not send game reports, rosters or passes with this report.

Each tournament is required to keep the game reports and rosters for ninety (90) days after submission of the tournament report. If no complaint or inquiry is received concerning the tournament, the game reports and rosters may be disposed of.

FAILURE TO TIMELY FILE THE POST-TOURNAMENT REPORT MAY RESULT IN A FINE OF \$500.00 TO THE RESPONSIBLE AFFILIATE.

ON-LINE REPORTS

The option for completing the Red Card Summary Report and the Post-Tournament Report is available on the secure portion of the FYSA website (www.fysa.com) under "Online Forms". You may use your assigned tournament code to access the forms for your tournament. You can complete the Red Card Summary Report and then go back later and complete the Post-Tournament Report or do both reports at the same time. A confirmation email will be sent to you when the reports are submitted.

TOURNAMENT REFUND POLICY

Any tournament that fails to return an entry fee and application within fifteen (15) days after notification that the team is not accepted, or within ten (10) days of withdrawal request of the application by a team prior to the acceptance of that application by the tournament, will be subject to an assessment fine not to exceed ten (10) times the original entry fee.

Any report of violation of the above will be referred to the Tournament and Travel Committee for action. Failure to pay the assessed fine could result in the hosting affiliate club/league being placed in "not in good standing" with FYSA. Approval of future requests to host tournaments by the club/league could also be denied.

Tournament Application Rules Certification Requirement (These MUST be in the Tournament Rules)

We, _____ (President) and _____ (Tournament Director) certify that we have included and posted the following requirements in our tournament rules for the _____ (Tournament Name) on _____ (Date of Tournament):

1. Birth Year Chart – Current for Season

2. Law 1: Field of Play

- U13- U19 No change per FIFA “Laws of the Game”
- U11& U12 (9v9) & U9/U10 (7v7) must play in accordance with the USSF new player development initiatives.

3. Law 2: The Ball

- U13 and older Size #5
- U12 and younger Size #4

4. Law 3: Number of Players

- U13 and older Maximum Eleven (11)- Minimum Seven (7) per side per FIFA
- U11 and U12 Maximum Nine (9)- Minimum Six (6) per side
- U09 and U10 Maximum Seven (7)- Minimum Five (5) per side
- U13 and Older Game Roster shall have a maximum of 18 players. Players not on the game roster are allowed to sit on the bench in the team’s opposite uniform or street clothes.
- **All other U12 Rules of Competition including no heading will apply.

5. Duration of Games

Age Group	Game Length	Overtime Periods
17U, 18U & 19U	Two 45' halves	Two 15' halves
15U & 16U	Two 40' halves	Two 15' halves
13U & 14U	Two 35' halves	Two 10' halves
11U & 12U	Two 30' halves	Two 10' halves
9U & 10U	Two 25' halves	NONE
6U, 7U & 8U	4-10' quarters	NONE

*** These can be lessened, due to weather conditions, but cannot be exceeded.

6. Concussion Policy, Per Florida Statute FS 943.0438 (enacted 2012):

- Pursuant to Florida Statutes (FS 943.0438) Florida in 2012 enacted a very stringent Head injury and Concussion Law. If the referee (or assistant referee) believes that, in her/his opinion, a player has suffered a head injury or possible concussion, the match must be stopped IMMEDIATELY.
- The injured player if able to leave the field on their own must be escorted to their coach, and the coach must be told that the player cannot return for the duration of the match. If a trainer is brought onto the field because the player is incapacitated, the referee must still notify the coach that the player cannot return to the game. It is the responsibility of the coach and the player's parent(s) or legal guardians to seek medical attention.
- The player may not resume participation until he/she has been cleared by a medical doctor. The Referee HAS NO FURTHER responsibility beyond removing the player from the match in which the player was injured. The referee crew must ensure, that UNDER NO CIRCUMSTANCES or due to the appeal from any coaching staff that the player is allowed to return to the game.

7. Heading Guidelines:

- Deliberate heading is not allowed in age groups U12 and younger.
- If a U12 or younger player deliberately heads the ball in a game, an indirect free kick should be awarded to the opposing team from the spot of the offense.
- If the deliberate header of a U12 or younger player occurs within the goal area, the indirect free kick should be taken on the goal line parallel to the goal line at the nearest point to where the infraction occurred.

8. Orthopedic Policy 402.2:

- b) Orthopedic casts can be worn at any sanctioned FYSA tournament with written approval from a doctor and written permission from a tournament official, final judgement as to its safety is at the discretion of the referee.
- c) Soft braces can be worn with written approval from a doctor, and judgement as to safety is at the discretion of the referee.

9. Jewelry Policy 402.3:

- It is the policy of FYSA that no player be allowed to wear ANY jewelry while participating in any FYSA sanctioned match. The only exception that may be allowed is a medical alert bracelet or necklace when taped to the body. The referee shall make the decision as to the safety of the player and the referee's decision is final. (The taping of any earring shall not be permitted under any circumstances.) If the referee notices a player wearing jewelry while the match is under way at the next stoppage of play, the referee will instruct the player to remove the item. If the referee deems the jewelry to be dangerous to any player, the referee must stop the match to correct the situation.

10. The Technical Area/Box, Laws of the Game, FIFA Rules:

The technical area relates to matches played in game fields with a designated seated area for team officials, substitutes and substituted players as outlined below:

The technical area shall only extend 1m (1yd) on either side of the designated seated area and up to a distance of 1m (1yd) from the touchline.

- Markings shall be used to define the area, temporary or Permanent.
- the number of persons permitted to occupy the technical area is defined by the competition rules.
- the occupants of the technical area:
 - are identified before the start of the match in accordance with the competition rules.
 - must behave in a responsible manner.

- must remain within its confines except in special circumstances, e.g., a physiotherapist/doctor entering the field of play, with the referee's permission, to assess an injured player.
- only one person at a time is authorized to convey tactical instructions from the technical area.

11. Conduct 502 and Discipline 504.1 Policy:

- It shall be solely the team's responsibility to determine the status of its players and coaches. Any suspension from a tournament, local league, etc., is the responsibility of the team to notify the Tournament Director of this suspension at the time of the player's check-in.
- Per **FYSA Rule 504.1**, red card suspension or send off suspensions can only be served with the team with which the suspension was earned in games played by their team. Players may not serve suspensions as "guest players."
- The Tournament Committee shall have a Discipline Committee of three (3) members. This committee will review and rule on all reports of unacceptable conduct by players, managers, coaches, referees, spectators, etc. using the FYSA standards as set by **Rules Section 502**.
- Any player or manager/coach ejected (red carded) will not complete the game in which the ejection occurred. The ejected player or manager/coach will not participate in the next scheduled tournament game regardless of the cause.
- Depending on the severity of the unacceptable conduct, the Discipline Committee may recommend the suspension of up to the duration of the tournament in accordance with FYSA requirements. The committee's recommendations must be available to the affected parties no later than following the next scheduled match.
- At the conclusion, of the tournament, passes will be returned to the coach, even if the suspension has not been completed. A complete discipline report will be sent to the FYSA office within 72 hours of the tournament's conclusion for possible further discipline.

12. Forfeits

A team is allowed a fifteen (15) minute grace period from the scheduled time before awarding the game to the opposing team. A minimum of eligible players (7 for 11v11) must be present, dressed, and ready to play within the grace period, to constitute a "team." The game will be scored as 4-0. If the scheduled time is revised from the printed schedule, coaches/managers will be notified by email, tournament website, phone or in person by a Tournament Official of the new game time.

13. Refunds:

After a team has been accepted into the competition, **NO REFUND WILL BE GIVEN** should the team decide to withdraw from the event. Tournament entry fee returns/refunds will be granted, as follows:

- Within five (5) days after notification that the team has not been accepted.
- Within five (5) days of cancellation of the tournament.
- Within ten (10) days of request of withdrawal of the application by a team before acceptance of the application by the tournament.

By signing this certification, we agree to include these requirements in our Tournament Rules, which will be posted on our tournament website and made available to every team participating in our event.

We understand we may be fined and/or have sanctions imposed if we do not follow these requirements.

Affiliate President: _____ Date: _____

Tournament Director: _____ Date: _____

TRAVEL PROCEDURES

FYSA will only approve travel applications for FYSA-affiliated teams traveling to FYSA events or events sanctioned by another National State Association of US Youth Soccer. No application will be considered from any organization that is not an affiliate of FYSA or for travel by an FYSA team to an unsanctioned event. The procedures outlined below are needed to avoid administrative, insurance and legal issues. If there is uncertainty as to these procedures, contact the FYSA Office.

1. When traveling outside Florida, within Region III:
 - a. Region III Inter-Regional Travel Notification Form
 - b. No fees when traveling within Region III
2. When traveling outside Florida, within the United States:
 - a. Refer to the US Youth Soccer Tournament and Travel Manual
 - b. Fee of \$10.00 made payable to Florida Youth Soccer Association plus any late fee if applicable
3. When traveling to foreign countries:
 - a. Refer to the US Youth Soccer Tournament and Travel Manual
 - b. Fee of \$75.00 made payable to Florida Youth Soccer Association and a fee of \$50.00 made payable to US Soccer Federation, plus any late fee if applicable

All documentation and fees are to be submitted to the FYSA Office for approval. The applications with final approval will be distributed to the appropriate parties, as follows: (Refer to FYSA Rule 905 for fee structure)

LATE APPLICATION FOR TRAVEL

If foreign travel is not involved, request received in the FYSA Office postmarked less than thirty (30) days prior to travel will be handled as follows:

- | | |
|---------------|----------------------------------|
| 1. 15-29 days | Fee of \$35.00 will be assessed |
| 2. 0-14 days | Fee of \$100.00 will be assessed |

If foreign travel is involved, request received in the FYSA Office postmarked less than sixty (60) days prior to travel will be handled as follows:

- | | |
|----------------------|----------------------------------|
| 1. 30-59 days | Fee of \$150.00 will be assessed |
| 2. Less than 30 days | Fee of \$250.00 will be assessed |

FINES FOR TRAVELING WITHOUT PERMISSION

- | | |
|---|------------|
| 1. Outside Region III, within the United States | \$1,500.00 |
| 2. Foreign Countries | \$2,500.00 |

PROCEDURES FOR HOSTING TEAMS

HOSTING NON-TOURNAMENT TEAMS

There is a \$10.00 fee for hosting teams from North America. They must, however, have permission to travel, approved roster, medical release forms and player passes.

HOSTING FOREIGN TEAMS

Refer to the US Youth Soccer Tournament and Travel Manual and the FYSA Rules for forms and fees.

Be sure to obtain a roster of players and adults traveling with the team, proof of medical insurance and permission to travel from the club/league, school, or Federation to travel to the United States.

Fines for hosting teams or playing exhibition games without permission are:

- | | |
|---|------------|
| 1. Teams from out of Florida but within the United States | \$1,500.00 |
| 2. Any foreign teams | \$2,500.00 |

Be sure to contact the appropriate referee administrator to handle assignments of these games. A list of registered referee assignors can be found on the Florida State Referee's web page (www.fsr-inc.com) or contact your local referee administrator.

RECOMMENDED INVITATIONAL TOURNAMENT RULES

The rules of this tournament shall be in accordance with US Youth Soccer and FYSA except as modified and approved herein.

1. TEAM ELIGIBILITY

This tournament shall be open to all teams comprised of properly registered youth players (as defined by the Rules of US Youth Soccer) in all age groups indicated on the tournament approval form, provided such team is in good standing with its youth state association or country, as necessary.

It shall be the responsibility of each National State Association to certify the eligibility of its competing teams and to provide such teams with a certified copy of the roster, permission to travel, and proof of insurance.

Foreign teams must have written permission and verification from USSF and the team's federation indicating authorization to participate in the tournament.

2. PLAYER ELIGIBILITY

US Youth Soccer players must be legally registered to US Youth Soccer through their respective National State Association according to US Youth Soccer registration requirements. All teams must have current US Youth Soccer or approved organization player passes or the appropriate National State Association passes to participate. Passes must be verified, photo attached, and laminated.

3. PRE-GAME PROCEDURES

Tournament officials shall conduct all credential checks:

- a. At initial registration
- b. At the field prior to each game

In no event will a player be allowed to participate who has not been certified by the tournament credential's committee.

A player who arrives late at the playing field after the pre-game procedure may enter the game once the game's official(s) verify the player is eligible and with the permission of the referee.

Only at the pre-game procedure may a player be challenged by an opposing manager/coach. Challenged player(s) will be noted by the referee on the game report and will be allowed to participate in the game (if said player has been certified as eligible by the tournament credentials committee). A challenged player does not constitute a game protest but may serve as a basis for protest should one be submitted. A late arriving player may be challenged at the time he is allowed to participate by the referee.

Each manager/coach or assistant must have a valid coach's pass and be listed on the roster. If a manager or coach is ejected, an assistant may conduct the team. If the assistant is also ejected, or there is no assistant, the game will be forfeited. In no case will a team be allowed to participate without a properly registered coach or assistant.

Souvenir patches, flags, crests, etc., may be exchanged and group team pictures may be taken at this pre-game procedure or during the handshake after the game.

4. LAWS OF THE GAME

All games shall be according to FIFA "Laws of the Game," except as modified below:

Competition sanctioned by this association shall abide by the "Laws of the Game," along with any modifications or regulations of the association. Players ten (10) and under must play under the rules of the US Youth Soccer Development Player Program -- Modified Playing Rules for U10, U8, and U6, except as modified below. A festival format must be used for players U8 and below and is recommended for the U9 and U10 age groups.

Law 1: Field of Play

U6, U8, and U10 must play under the auspices of US Youth Soccer and FYSA according to the rules of Development Player Program.

Law 2: The Ball

U6 and U8	Size # 3 (23-24 in. - 11-12 oz.)
U10, U11, U12	Size # 4 (25-26 in. - 11-13 oz.)
All others	Size # 5 (27-28 in. - 14-16 oz.)

Law 3: Number of Players

U10-U12	eight (8) per side (as modified per Development Player Program)
U13-U19	eleven (11) per side per FIFA

Substitutions:

For all tournaments and games involving international teams (teams from outside the United States), the rules for the tournament or games must comply with the following substitution requirements: For matches involving players under 16 years of age, the number of substitutions allowed is as provided by the rules of the tournament or game; for all other matches, the number of substitutions is as agreed to prior to the match, and the referee is informed prior to the match of that number. The number agreed to can be as provided in the rules of the tournament or game.

Substitutions may be made only upon proper notification of the referee through the assistant referee, with the referee's permission, at the following times:

- a. Prior to a throw-in by your team
- b. Prior to a goal kick by either team
- c. After a goal by either team
- d. After an injury, by either team, when referee stops play
- e. At the beginning of the second half or overtime periods

The substitute shall not enter the field of play until the player he is replacing has left, and then, only after receiving a signal from the referee.

Law 4: Player Equipment

Player equipment shall be in accordance with the requirements of the Affiliate, FYSA and FIFA rules.

Additionally:

- a.) Screw in cleats is permitted; however, judgment as to their safety is at the discretion of the referee.
- b.) Orthopedic casts are not permitted. However, soft braces can be worn with written approval from a doctor, and judgment as to safety is at the discretion of the referee.
- c.) Shin guards must comply with FIFA Law 4:
 - 1) Shin guards are covered entirely by the stockings.
 - 2) Shin guards are made of a suitable material (rubber, plastic, or similar substances).
 - 3) Shin guards must PROVIDE A REASONABLE DEGREE OF PROTECTION.
 - 4) Shin guards are required for any FYSA event for the safety of the players.

A player may be removed from the game at any time if the referee determines that the player is using or is attempting to use a brace to injure another player.

Teams will wear uniforms of matching design and color with a minimum of six (6) inch numbers affixed to the back of the uniform shirt. No two players may have identical uniform numbers on the team roster or while both players are playing on the field at the same time.

- a. In the event of similar team colors, the designated home team will be required to change to a color accepted by the referee.
- b. Teams dressed predominantly in colors of those associated with the referee uniforms will be responsible for providing the referee and assistant referees with a jersey that is distinctively different from the uniforms worn by either competing team.

- c. The goalkeeper uniform colors must distinguish him/her from the other players, the referee and the assistant referee.

Law 5: Referees

Referees are required to submit a completed, official game report to the site director containing any information relating to any game incidents involving players/coach, spectator misconduct, or injuries.

- a. Referees will not be paid before any required post-game reports have been submitted.
- b. In the event the assigned referees fail to appear and the assignor and/or site director fails to provide a replacement, the senior assigned assistant referee shall assume the duties and shall find an alternate assistant referee. The game will be played as scheduled and will be deemed official.

Law 6: Assistant Referees

Two (2) assistant referees will be assigned in the appropriate age group games. In the event the assigned assistant referees fail to appear, the referee must find suitable assistant referees. The game will be played as scheduled and will be deemed official.

Law 7: Duration of the Game

The duration of the game will be:

AGE GROUP	REGULATION (max)	OVERTIME (max)
17, 18, 19	2 x 45 = 90	2 x 15 = 30
15, 16	2 x 40 = 80	2 x 15 = 30
13, 14	2 x 35 = 70	2 x 10 = 20
11, 12	2 x 30 = 60	2 x 10 = 20
9, 10	2 x 25 = 50	No Overtime * (Direct to Penalty Kicks)
8, 7	4 x 12 = 48	No Overtime * (Direct to Penalty Kicks)
6	4 x 10 = 40	No Overtime * (Direct to Penalty Kicks)

Law 8 - Law 17: No Change

5. CONTROL OF SIDELINE CONDUCT

Players, reserve players, manager, coaches, and fans are expected to conduct themselves within the letter and spirit of “The Laws of the Game”. The site director has the authority and the responsibility to remove any person(s) from the tournament for abuses of conduct, in addition to any specific disciplinary action brought about by any other authority. In addition to good manners, these rules will apply to this tournament:

- a. The site director will designate one sideline to be for the sole use of the players listed on the game roster and two manager/coaches from each team, with one team occupying one side of the midfield and one team the other. While the game is in progress, the manager/coach(s) and the reserve players must remain on their respective benches and may not roam the sidelines.
- b. The site director will designate the opposite sideline for the spectators.
- c. Manager(s)/coach(s) will be responsible for the behavior of their fans and the referee will have the authority to warn, and ultimately send off, any coach whose fans behave in an abusive or disruptive manner.

6. POST-GAME PROCEDURES

As a mutual courtesy, both teams meet at the center circle and congratulate each other for a game well played.

- a. Referees will return player passes to the Site Director along with a completed game report.
- b. The coach/manager of each team will confirm score with the Site Director and collect passes after each game except for those participants sent off (if any).
- c. The manager/coach of both teams will ensure their respective sideline areas are clean and that all trash is in containers.

7. **DISCIPLINE**

The tournament committee shall have a discipline committee of not less than three (3) members. The discipline committee will review and rule on all reports of unacceptable conduct by players, managers, coaches, referees, spectators, etc., using the FYSA standards as set by FYSA Rule 502.

- a. All players and managers/coaches shall be subject to FYSA Section 502- Discipline and Sanctions.
- b. A player or manager/coach ejected will have an automatic minimum one (1) game suspension regardless of the cause of the ejection.
- c. Depending on the severity of the unacceptable conduct, the discipline committee may recommend the suspension of up to the duration of the tournament with further disciplinary action by the appropriate state or national association. The discipline committee recommendations must be available to the affected parties no later than prior to their next scheduled game.
- d. At the conclusion of the tournament, passes will be returned to the coach (even if a suspension has not been completed). A complete report will be sent to FYSA within seventy-two (72) hours of the conclusion of the tournament for possible further discipline.

8. **DETERMINATION OF GROUP WINNERS**

In group play, there will be no overtime games. Standings in a group will be determined by:

GAME POINTS: 3 points for a Win
 1 points for a Tie
 0 points for a Loss

TIE BREAKERS: Head to Head Competition
 Net Goal Differential to a maximum of 4 per game
 Goals scored to a maximum of 4 per game
 Goals allowed to a maximum of 4 per game
 Kicks from the penalty mark per FIFA rules

IF TWO TEAMS TIE:

1. Game Points (3 for a win, 1 for a tie, 0 for a loss; if no clear winner)
2. All tie breakers as defined above
3. Mini-game consisting of two periods in accordance with Law 7
4. Kicks from the penalty mark per FIFA rules

IF THREE (3) OR MORE TEAMS TIE IN POINTS:

1. All Tie Breakers above
2. Mini-games or kicks from the penalty mark per FIFA rules with a blind draw to determine which two teams play. Third team draws a “bye”. The winner then plays the team that had the “bye”. The winner will advance.

IF FOUR (4) OR MORE TEAMS TIE IN POINTS:

1. A blind draw will determine which teams play each other and the winners advance.
2. Mini games or kicks from the penalty mark per FIFA rules

DETERMINATION OF SEMI-FINAL AND FINAL GAME WINNERS:

1. In the semi-final and final game, if a clear winner is not decided after regulation time and the decision is made to use overtime to determine a winner, two (2) equal overtime periods will be played in their entirety in accordance with Law VII,; no “Golden Goal”.
2. If a clear winner is not decided after the overtime periods, kicks from the penalty mark will be taken in accordance with FIFA rules.
3. U9 and U10 go directly to kicks from the penalty mark per FIFA rules.

9. **FORFEITS**

A minimum of seven (7) players constitutes a team. Game should start at a given starting time. In case the team does not have seven (7) players present, it should be allowed a maximum of fifteen (15) minutes grace period before awarding the game to the opponent. A forfeit will be scored 3-0. The same rule limit will apply for a referee or

assistant referee not showing up at the required time. The tournament director or referee assignor will appoint another referee or assistant referee for the game. U9-U10 of a minimum of 4 players and U11-U12 of a minimum of 6 players.

10. **PERFORMANCE BOND**

A performance bond may be required of teams to guarantee participation. The host organization shall return any unforfeited bonds immediately after the team's final game.

11. **PROTEST**

A protest committee shall be named at the credentials check-in and shall consist of at least three (3) members. No persons who would benefit by any decision of the protest committee shall have any vote with reference to protests involving his/her team, league, or association. For a protest to be considered, the following procedure must be followed:

- a. No protest on referee judgment or discretionary calls will be accepted.
- b. Verbal notification of an intention to protest must be given to the tournament officials immediately following the game.
- c. Protests must be in writing by the manager/coach and delivered to the tournament committee no later than one (1) hour following the completion of the game or incident and accompanied by a cash fee of \$200. This fee will be refunded should the protest be upheld.
- d. The protest committee will investigate the particulars of the protest and rule on it as soon as possible but no later than the beginning of the next scheduled game for teams involved in the protest.

12. **EXTERNAL CONDITIONS, WEATHER, ETC.**

In the event unusual conditions necessitate the rescheduling, curtailment, or cancellation of games, the tournament committee shall have absolute authority to make the changes in order to best serve the interests by a certain time period. In case of extreme weather (heat/humidity), the referee shall allow brief stoppage of the game to allow players on the field a water break.

13. **CHAMPIONSHIP FINAL CEREMONY**

Following the completion of each championship game, the two competing teams will present themselves to the game site coordinator for awards.

TOURNAMENT MEDALS

If you are looking for medals or trophies for your tournament, Sports Pins International is the Official Awards Supplier of the Florida Youth Soccer Association. To learn how Sport Pins can help you create the Finest Quality Awards & Recognition Products call SPI at (800) 949 - 7467 or visit SPI online at www.sportpins.com.”

14. **GENERAL**

The tournament committee, FYSA and/or the host affiliate will not be responsible for any expense incurred by any team due to the cancellation in part or whole of this tournament.

- a. The tournament committee's interpretation on the foregoing rules and regulations shall be final.
- b. The tournament committee reserves the right to decide all tournament matters.
- c. If not enough teams are realized within a specific age bracket, the tournament director shall notify the participants as soon as possible and the participants shall be given the option to play up or to receive a full refund.
- d. The tournament committee has the responsibility to uphold any previous suspension imposed by FYSA/US Youth Soccer.
- e. The tournament committee agrees to have a copy of the tournament rules at all game sites.

TOURNAMENT REFUND POLICY

Any tournament that fails to return an entry fee and application within fifteen (15) days after notification that the team is not accepted, or within ten (10) days of withdrawal request of the application by a team prior to the acceptance of that application by the tournament, will be subject to an assessment fine not to exceed ten (10) times the original entry fee.

- A. Within five (5) days after notification that the team is not accepted by their application.
- B. Within five (5) days upon cancellation of the tournament.
- C. Within ten (10) days of withdrawal request of the application by a team prior to acceptance of that application by the tournament.

Any team that will not be permitted to play in the contracted age group shall have the option to withdraw and receive a full refund of all entry fees. All tournaments shall notify any participant not less than fifteen days prior to the beginning of the tournament if any age group advertised will not be offered.

These are sample tournament rules for guidance only. Any modification to the above must be noted with the submission of your tournament rules.

Post Tournament Report
[Tournament Name]
[Dates of Tournament]

Instructions: Complete this report by filling in necessary information within the brackets ([]) or on the lines provided. If additional space is necessary, add extra lines.

1. The [Tournament Name] hosted [#] teams from [names of states] and [names of foreign country]. The breakdown by division and gender is listed below:

Boys – [Age Group - # of teams]

Girls – [Age Group - # of teams]

Boys – [Age Group - # of teams]

Girls – [Age Group - # of teams]

Boys – [Age Group - # of teams]

Girls – [Age Group - # of teams]

Boys – [Age Group - # of teams]

Girls – [Age Group - # of teams]

Boys – [Age Group - # of teams]

Girls – [Age Group - # of teams]

Boys – [Age Group - # of teams]

Girls – [Age Group - # of teams]

2. Champions (list by age & gender):

3. Awards presented (if any):

4. Locations of fields with total number of fields used:

5. Sponsor (if any):

6. College Coaches invited (if any; list only school names):

7. Special Events (if any):

8. Referee Assessment Program (if available):

9. Overall description of the tournament:

Tournament _____

RED CARD SUMMARY

Tournament Dates _____

	Player/Coach Name	Date Issued	Pass #	Age Group	Club Name or State	Team Code	Foul Description	Suspension	# Games Served	# Games left to serve
1	Smith, Jane	8/1/07	123456	U18	Sunshine Club	E5SSC801	F&A directed	3	1	2
2	Doe, John	8/1/07	654789	U17	United Soccer Club	E2USC701	2 nd Caution	1	1	0
3										
4										
5										
6										
7										
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