



**FLORIDA  
YOUTH  
SOCCER  
ASSOCIATION**

**A:** 2828 Lake Myrtle Park Road,  
Auburndale, FL 33823

**W:** [www.fysa.com](http://www.fysa.com)

**T:** 863-268-8220

## **DIRECTOR OF SPORT DEVELOPMENT**

**Reports to:** Executive Director

**Location:** Auburndale, FL (In-Person)

**Employment Classification:** Full-time exempt employment with compensatory benefits and incentives.

### **Job Summary:**

The Director of Sport Development serves as the organization's strategic leader for FYSA's coach education and player talent identification programs, responsible for driving growth and participation in FYSA programs. This role shall also serve as the technical leader for FYSA and be an ambassador of FYSA to clubs, leagues, schools, and community organizations to expand access and strengthen pathways.

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### **Duties and Responsibilities**

- Oversee the strategic direction, operations, and growth of FYSA's coaching education initiatives and player talent identification programs including but not limited to:
  - Drive participation, growth, and retention across the respective programs.
  - Lead program planning, scheduling, staffing, and statewide delivery to ensure quality and consistency.
  - Recruit, supervise, and evaluate Coach Educators, talent ID staff, and other technical personnel.
  - Monitor budgets, participation trends, and program outcomes to promote efficiency and continuous improvement.
- Support and advise on the technical delivery of FYSA competitions, events, and strategic initiatives, including but not limited to:
  - Guide the design and implementation of FYSA competition structures to meet market needs.
  - Define and expand the FYSA competitive pathway for teams and clubs.
- Develop and maintain relationships with key technical partners, sponsors, and vendors to enhance the value and reach of FYSA programs.
- Collaborate with other state associations, governing bodies, and league operators to share best practices, align pathways, and maximize organizational efficiency.
- Represent FYSA at state, regional, and national events, workshops, and meetings as assigned.
- Provide technical insight and support to the Executive Director and staff in areas of program delivery, education, and policy development.
- Perform other duties as assigned by the Executive Director.

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### **Skills:**

- Problem Solving: Resolves problems in a timely manner; gathers information skillfully; works well in problem solving situations; uses reason even when dealing with emotional topics.
- Membership Service: Responds promptly to FYSA membership needs via email or phone call.
- Interpersonal: Focuses on solving conflict, not blaming; listens to others without interrupting.



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- Oral Communication: Responds well to questions; participates in meetings.
- Teamwork: Balances team and individual responsibilities; exhibits objectivity and openness to others' views; gives and welcomes feedback; contributes to building a positive team spirit.
- Written Communication: Writes clearly and informatively; edits work for spelling and grammar; presents numerical data effectively; able to read and interpret written information.
- Organizational Support: Follows policies and procedures; completes tasks correctly and on time.
- Judgment: Exhibits sound and accurate judgment.
- Planning/Organizing: Uses time efficiently; seeks additional resources when warranted.

**Qualifications:**

- Bachelor's degree or equivalent combination of education and related prior employment experience.
- At least 5 years of experience in Sport Management and/or Business Administration.
- Minimum of U.S. Soccer 'B' License.
- Proficiency with Microsoft Word, Excel, PowerPoint, databases, calendar software and ability to learn new software applications quickly.
- All applicants must have the permanent legal right to work in the U.S. without the need for sponsorship.

**Work Environment:**

- The FYSA work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee will predominately be in a climate-controlled office space. The employee will occasionally be exposed to outdoor weather, which may include hot or humid conditions. The noise level in the work environment is usually moderate.

**Travel Requirements:**

- Weekend and evening work are regularly required.
- Ability to travel domestically as directed by supervisor.

**Physical Requirements:**

- Ability to lift 40 lbs. with and without assistance.

**Salary:** Salary is commensurate on experience.

***Interested candidates may submit a cover letter and resume to Florida Youth Soccer Association ([communications@fysa.com](mailto:communications@fysa.com)).***