



## **REQUEST FOR PROPOSAL (RFP) – FLORIDA STATE LEAGUE OPERATOR**

Florida Youth Soccer Association, Inc. (FYSA) invites you to submit a proposal to operate a Florida State League. We anticipate a seasonal year engagement (depending on performance) with option(s) to renew.

Additional information about our organization and scope of services are provided in subsequent pages.

### **Questions Regarding RFP**

Inquiries concerning this RFP should be submitted to [rfoley@fysa.com](mailto:rfoley@fysa.com) using the subject line: "League RFP".

### **Submission of Proposals**

Applications must be submitted by 5:00pm EDT on Thursday, March 19<sup>th</sup>, 2026.

Proposers may be contacted to schedule interviews in late March. Selected operator will be notified in writing by April, and work will begin shortly thereafter. All proposers will be informed of a decision by April.

**Application:** Proposals shall be submitted via email to Ryan Foley ([rfoley@fysa.com](mailto:rfoley@fysa.com)) with the Subject Line: FSPL League Operator RFP.

**Due Date & Time:** March 19, 2026, by 5PM EDT

**Contact Information:** Ryan Foley, Chief Executive Officer  
Florida Youth Soccer Association  
2828 Lake Myrtle Park Road  
Auburndale, Florida 33823  
(863) 268-8220

## **SECTION I. ORGANIZATIONAL OVERVIEW**

Florida Youth Soccer Association (FYSA) is a 501(c)(3) affiliated with U.S. Youth Soccer and the US Soccer Federation, comprised of 200+ soccer clubs/leagues, 105,000+ registered member players, and 10,000+ member coaches. The association provides membership for recreational & competitive soccer clubs at multiple skill levels, operates leagues, the Florida Olympic Development Programs (ODP), State Cup competitions, coach education programs, and TOPSoccer, a program for children with special needs.

## **SECTION II. PROJECT DESCRIPTION**

### **A. Scope of Work**

The operator selected will be responsible for providing the following services for a period of one year with an option to extend the contract.

- Competition Management of Florida State Premier League:
  - League Scheduling
  - Referee Operations
  - Facilities Coordination
  - Team Prospecting & Acceptance
  - Marketing
  - Standards Enforcement
  - Payment Management
  - Vendor Management
  - Technology Platform

### **B. Financial Model**

- The operator may establish fees for FSPL, with approval of FYSA.
- The operator will be responsible for a licensing fee on a per team basis paid to FYSA.

## **SECTION III. PROPOSALS**

### **A. General Information**

Please include a cover sheet with the following information:

- Name of Operator
- Contact Person
- Title
- Mailing Address

- Telephone Number
- E-mail
- Website

## B. Organizational Overview & Qualifications

Please provide the following descriptions:

- Organizational Information
  1. Describe the organization, professional history & success of current operations.
  2. Provide resume(s) of proposed team.
  3. Explain how operator is a good fit with our organization, detailing experience with other related programs
  4. Describe your proficiency with GotSport.
  5. Motivation and purpose for submitting a proposal.
- Operational Information
  1. Provide details related to your proposed division structure for the league.
  2. Provide details related to your proposed scheduling process.
  3. Provide details related to the season length and any variances by age group.
  4. Provide details related to the team fee structure, and whether the fee is all-inclusive or teams incur on-field expenses (e.g., referees).
  5. Provide details on a promotion and relegation structure, including any pathways above the State League that you may be able to offer in coordination with your operations.

## C. References

Please provide the following references:

- List of leagues (name only) for whom the operator has provided similar services.
- Contact information for professional references for whom the operator has provided similar services.

## **SECTION IV. ADDITIONAL TERMS**

### A. Reservation of Rights

During the evaluation process, the FYSA reserves the right to request additional information or clarifications from proposers. The costs of developing proposals are entirely the responsibility of the vendor, and shall not be charged in any manner to the FYSA.

## B. Applicant Rights

Please note that all materials submitted in response to this RFP become the property of FYSA upon delivery and shall be appended to any formal documentation, which would further define or expand the contractual relationship between FYSA and the contracted vendor. Each applicant agrees that the contents of every other proposal submitted by other applicants with respect to this RFP are confidential and proprietary and waives any right to access such proposals during the RFP process. No submissions or supporting documentation will be returned to the submitting applicant.