



# FYSA NEW MEMBER ENTRY INFORMATION

Thank you for your interest in being a part of the Florida Youth Soccer Association (FYSA); we are excited to partner with you for the upcoming soccer season! **This form is for an organization that wishes to become a full affiliate member with FYSA (register players, coaches, and form teams).**

**Please note that by submitting this request, all Affiliate Board Members agree to comply with all federal SafeSport mandates, including mandatory reporting to FYSA, the US Center for SafeSport, and local law enforcement.**

**Please note that although a credit card is required to complete the form and submit your application, no payment will be processed today.**

All completed documents must be submitted to the FYSA office no later than 60 days prior to the next Board meeting:

- **October 2026** - A fully completed application must be received by August 15th.
- **March 2027** - A fully completed application must be received by January 15th.

In an effort to obtain local feedback from existing members, the FYSA will post a notice (to include the region, new club name, and physical address of the player fields and all documents submitted with the affiliation application) of prospective affiliations on its website for all members to review at least 30 days prior to the BOD meeting in which the application will be considered.

## **Objection Process:**

Existing members may file an objection to the prospective affiliate's acceptance, based on the requirements found in Rule 102.3. The objection must be in a formal letter to the RVP explaining why the application should not be accepted. **The letter must be sent to the appropriate RVP (care of the State Office) and shared with the Regional Commissioners at least seven (7) days prior to the affiliation being submitted for ratification by the Board of Directors** (email: [jcannon@fysa.com](mailto:jcannon@fysa.com))

An objection does not automatically exclude the prospective affiliate from membership in the FYSA. The Board of Directors will consider objections when evaluating prospective affiliates.



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In pursuance of Rule 102.3, the completed affiliation application packet must be submitted to the FYSA's State Office not later than **August 15<sup>th</sup>** to be considered at the **October Board** of Directors meeting, or by **January 15<sup>th</sup>** for the **March Board** of Directors meeting.

FYSA will verify that the application is complete and that all necessary documentation has been included. Incomplete applications will be returned for correction and resubmission by September 1<sup>st</sup> for the October meeting and February 1<sup>st</sup> for the March meeting. **Late applications, whether complete or incomplete, will not be accepted.**

Completed applications will be approved by the Regional Vice Presidents and Regional Commissioners and ratified by the Board of Directors at the October and March meetings. Ratified affiliations will take effect immediately.

**Before commencing the form, please ensure that the following documents are available to upload to support your application.**

1. Completed Affiliation application form (submitted via GotSport).
2. Affiliate fee. New Affiliates will pay a one-time, non-refundable application fee of \$2,500.00. This will be processed once the affiliation request has been approved.
3. Playing field availability (one (1) – 11v11 field); written proof of playing field availability from the owner.
4. List of BOD members; must have an Agent of Record (can also serve as the President), President, Treasurer, and Registrar.
5. Documentation that all BOD members have submitted and satisfied all the requirements of the FYSA Risk Management policy and have no recent documented violations of the Risk Management Policy.
6. A copy of the Affiliates bylaws and/or rules.
7. Documentation that the Affiliate is a registered business with the State of Florida. Acceptable forms of proof include the following (the Affiliate's name must be listed):
  - a. Tax ID Documentation
  - b. State/Federal Tax Returns
  - c. Business License
  - d. Other official government documentation related to the transaction of the business.
8. Documentation of one (1) USSF National D licensed (or equivalent) coach.
9. Documentation that the affiliate has at least fifty (50) players available for registration (please provide them on a spreadsheet and include the players' first and last name, and their date of birth).
10. Confirmation from the FYSA office of an agreement to attend at least one (1) Registrar Training (live or via conference call).



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11. Documentation showing grassroots offerings in the community, to include any of the following:
  - a. TOPSoccer program OR
  - b. Recreational program OR
  - c. Referee Development program to add new certified and licensed referees by FSR and US Soccer, in addition to a program to support early entry young referees between the ages of 11-14.
12. Documentation from an FSR Certified Referee Assignor who will be assigning games for the affiliate.

The prospective member agrees (certifies) that they will NOT violate any FYSA Rules or Bylaws. The FYSA Board of Directors can revoke membership if there are proven violations (i.e., poaching, tryout dates, risk management, etc.).

The FYSA New Member Entry Criteria encompasses the high standards FYSA strives to maintain in new and existing affiliates. Initial affiliation acceptance of FYSA will be based on a majority vote of the Board of Directors at the March or October scheduled meeting of the board, provided that the application is submitted and completed in its entirety a minimum of sixty (60) days prior to one of these scheduled meetings.

If you have any questions, please contact Jacqui Cannon, Member Services: [jcannon@fysa.com](mailto:jcannon@fysa.com)