

To: Florida Youth Soccer Association (FYSA)

Subject: Referee Assignor Support for Okeechobee FC Affiliation

To Whom It May Concern,

I am writing in support of Okeechobee FC's application for affiliation with the Florida Youth Soccer Association (FYSA).

I have agreed to serve as the Referee Assignor for Okeechobee FC and will be responsible for recruiting, assigning, and supporting certified referees for the club's home matches. My goal is to ensure that all matches are staffed with qualified officials and conducted in accordance with the standards established by FYSA and Florida Soccer Referees.

I am committed to working closely with the club to build a strong referee program, support the development of new officials, and provide a positive match environment for players, coaches, and referees alike.

I fully support Okeechobee FC's affiliation with FYSA and look forward to contributing to the club's continued growth and success. If you require any additional information, please do not hesitate to contact me.

Sincerely,



Jason Frawley

Referee Assignor

772-528-3114

Okeechobee F.C. Board of Directors

President/Agent of Record

Luke Dillenburg

Registrar

Airianna Smith

Treasurer

Steven Smith

OKEECHOBEE FC, INC.

BYLAWS

A Florida Not For Profit Corporation Organized Under Section 501(c)(3) of the Internal Revenue Code

Version 1.0

DOCUMENT CONTROL & REVISION HISTORY

This document is the official Bylaws of Okeechobee FC, Inc. and shall be maintained by the Secretary of the Board of Directors. Revisions to this document may only be made in accordance with the amendment procedures contained within these Bylaws.

The most current Board-approved version shall constitute the official governing Bylaws of the Corporation. Superseded versions shall be retained in accordance with the Corporation's Record Retention Policy.

Document Information

Document Title: Bylaws

Corporation: Okeechobee FC, Inc.

Document Type: Governing Document

Version Number: 1.0

Original Adoption Date: _____

Effective Date: _____

Current Revision Date: _____

Approved By: Board of Directors

Revision History

Version_____

Date _____

Description _____

Approved By _____

Original Adoption: Board of Directors

Review Schedule

The Board of Directors shall review these Bylaws at least once every three (3) years, or sooner if required by law, organizational needs, or governing body requirements.

DOCUMENT STANDARDS

Purpose

These standards establish a consistent format for the official governing documents of Okeechobee FC, Inc.

Formatting Standards

Paper Size: Letter (8.5" × 11")

Margins: One (1) inch

Body Font: Calibri 11 or Aptos 11

Heading Font: Calibri 14 Bold or Aptos 14 Bold

Article Titles: ALL CAPITAL LETTERS

Section Titles: Bold

Alignment: Left

Page Numbering: Page X of Y

Numbering Format

ARTICLE I

Section 1.

(a)

(1)

Defined Terms

For purposes of all official governing documents:

Shall – Mandatory requirement.

Must – Requirement imposed by law or governing authority.

May – Permitted but not required.

Should – Recommended best practice.

Document Authority

If any provision of these Bylaws conflicts with the Articles of Incorporation, applicable law, or mandatory requirements of an affiliated governing organization, the higher governing authority shall control.

PREAMBLE

Okeechobee FC, Inc. was established to provide opportunities for youth to develop through the game of soccer in an environment that promotes player development, sportsmanship, teamwork, leadership, and personal growth.

These Bylaws establish the governance structure of the Corporation and define the authority, responsibilities, and procedures by which Okeechobee FC, Inc. shall be governed.

The Board of Directors, Officers, coaches, volunteers, and all individuals serving the Corporation share a responsibility to act in the best interests of the organization and the participants it serves.

These Bylaws are intended to provide continuity of leadership, accountability, responsible financial stewardship, and sound governance while allowing the Corporation to grow and adapt to the future needs of the community.

Okeechobee FC, Inc. is committed to providing a safe, positive, and inclusive environment where participants are treated with dignity and respect and have the opportunity to learn, compete, and develop through the sport of soccer.

These Bylaws shall serve as the primary governing document of Okeechobee FC, Inc.

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ARTICLE I – NAME

Section 1. Name

The name of this Corporation shall be Okeechobee FC, Inc. (hereinafter referred to as the “Club” or the “Corporation”).

Section 2. Corporate Status

Okeechobee FC, Inc. is organized as a Florida not-for-profit corporation pursuant to the Florida Not For Profit Corporation Act and is recognized as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, as amended.

The Corporation shall operate exclusively for charitable and educational purposes and shall maintain compliance with all applicable federal, state, and local laws governing nonprofit organizations.

Section 3. Principal Office

The principal office of the Corporation shall be located in Okeechobee County, Florida, or at any other location designated by resolution of the Board of Directors.

The Corporation may establish additional offices or conduct activities at other locations as necessary to fulfill its mission.

Section 4. Fiscal Year

The fiscal year of the Corporation shall begin on January 1 and end on December 31 unless otherwise established by resolution of the Board of Directors.

ARTICLE II – PURPOSE

Section 1. Charitable Purpose

Okeechobee FC, Inc. is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

The Corporation exists to provide opportunities for youth to develop through the game of soccer while promoting physical fitness, personal growth, teamwork, leadership, sportsmanship, and positive character development in a safe and supportive environment.

Section 2. Organizational Objectives

To further its charitable purpose, the Corporation may:

a. Organize, promote, and administer youth soccer programs, leagues, camps, clinics, tournaments, and other soccer-related activities.

- b. Provide opportunities for players of varying ages, abilities, and backgrounds to participate in organized soccer.
- c. Promote sportsmanship, teamwork, respect, discipline, leadership, responsibility, and good citizenship through athletic participation.
- d. Recruit, train, educate, and support coaches, referees, volunteers, and administrators.
- e. Encourage healthy lifestyles, lifelong participation in sport, and community engagement.
- f. Acquire, own, lease, improve, maintain, or operate facilities, fields, equipment, and other property necessary to carry out the Corporation's mission.
- g. Solicit and receive grants, donations, sponsorships, gifts, and other charitable contributions in support of the Corporation's mission.
- h. Conduct fundraising activities and enter into lawful agreements that further the charitable purposes of the Corporation.
- i. Engage in any other lawful activities permitted to organizations exempt under Section 501(c)(3) of the Internal Revenue Code that support the Corporation's mission.

Section 3. Tax-Exempt Limitations

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, any Director, Officer, or private individual, except that the Corporation may pay reasonable compensation for services rendered and make payments in furtherance of its charitable purposes.

The Corporation shall not participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office and shall not engage in activities that would jeopardize its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

ARTICLE III – DEFINITIONS

Section 1. Purpose

The definitions contained in this Article are intended to promote clarity and consistency throughout these Bylaws. Unless the context clearly indicates otherwise, the following terms shall have the meanings assigned below.

Section 2. Board of Directors

The Board of Directors ("Board") is the governing body of Okeechobee FC, Inc. and is responsible for the overall governance, strategic direction, financial oversight, and management of the Corporation.

Section 3. Director

A Director is an individual duly elected or appointed to serve on the Board of Directors in accordance with these Bylaws.

Directors owe fiduciary duties of care, loyalty, and obedience to the Corporation.

Section 4. Officer

An Officer is an individual elected or appointed by the Board of Directors to serve in a leadership position established by these Bylaws or by Board resolution.

Section 5. Committee

A Committee is a group established by the Board of Directors to assist in carrying out specific duties or organizational objectives. Committees shall possess only those powers delegated to them by the Board.

Section 6. Participant

A Participant includes any individual involved with the Corporation, including players, parents or guardians, coaches, volunteers, referees, committee members, donors, sponsors, and others participating in or supporting Club activities.

Participation in the Corporation does not constitute statutory membership and does not confer voting rights unless otherwise required by law.

Section 7. Volunteer

A Volunteer is an individual who provides services to the Corporation without expectation of compensation.

Section 8. Coach

A Coach is an individual authorized by the Corporation to instruct, supervise, or lead players during practices, matches, camps, clinics, or other Club-sponsored activities.

Section 9. Parent or Guardian

A Parent or Guardian is the individual legally responsible for the care, supervision, or custody of a minor participant.

Section 10. Player

A Player is an individual who is properly registered and eligible to participate in a program conducted or sanctioned by the Corporation.

Section 11. Club

The Club refers to Okeechobee FC, Inc., including its Board of Directors, Officers, committees, volunteers, programs, and authorized activities.

Section 12. Fiscal Year

The Fiscal Year is the annual accounting period established by these Bylaws or by resolution of the Board of Directors.

Section 13. Quorum

A Quorum is the minimum number of Directors required to be present to legally conduct business as established by these Bylaws.

Section 14. Majority Vote

A Majority Vote means more than one-half of the votes cast by Directors present and entitled to vote at a meeting where a quorum exists, unless a greater vote is required by these Bylaws or applicable law.

Section 15. Conflict of Interest

A Conflict of Interest exists when a Director, Officer, committee member, or other individual acting on behalf of the Corporation has a personal, financial, or other interest that could reasonably be expected to impair, or appear to impair, that individual's ability to act solely in the best interests of the Corporation.

Section 16. Good Standing

Good Standing means maintaining compliance with these Bylaws, Board policies, applicable laws, financial obligations to the Corporation, and the rules of any governing organizations applicable to an individual's role within the Corporation.

ARTICLE IV – MISSION, VALUES & GUIDING PRINCIPLES

Section 1. Mission Statement

The mission of Okeechobee FC, Inc. is to provide youth with opportunities to develop through the game of soccer by promoting player development, sportsmanship, teamwork, leadership, and personal growth in a safe and positive environment.

Section 2. Vision Statement

The vision of Okeechobee FC, Inc. is to be a respected youth soccer organization that develops skilled players, strong leaders, and responsible members of the community.

Section 3. Core Values

The Corporation is guided by the following values:

- a. Integrity
- b. Respect
- c. Sportsmanship
- d. Teamwork
- e. Accountability
- f. Excellence
- g. Inclusion
- h. Community

These values shall guide the decisions and actions of the Board of Directors, Officers, coaches, volunteers, and all individuals acting on behalf of the Corporation.

Section 4. Club Philosophy

The Corporation believes youth soccer should emphasize player development, enjoyment of the game, teamwork, and character while promoting a safe and positive experience for all participants.

Section 5. Guiding Principles

The Corporation shall:

- a. Place the welfare and development of players first.
- b. Promote fair play and respect for all participants.
- c. Encourage education and development of coaches and volunteers.

- d. Operate with integrity, transparency, and financial responsibility.
- e. Support long-term organizational sustainability.

ARTICLE V – BOARD OF DIRECTORS

Section 1. Authority

The Board of Directors is the governing body of the Corporation and is responsible for the management and oversight of its affairs.

Section 2. Powers

The Board shall have all powers necessary to govern the Corporation, including but not limited to:

- a. Establishing policies.
- b. Approving the annual budget.
- c. Providing financial oversight.
- d. Appointing and removing Officers.
- e. Establishing committees.
- f. Hiring and supervising any Executive Director or employees.
- g. Protecting the assets and reputation of the Corporation.
- h. Ensuring compliance with applicable laws and governing body requirements.

Section 3. Duties

Each Director shall:

- a. Act in good faith.
- b. Act in the best interests of the Corporation.
- c. Exercise reasonable care in carrying out Board responsibilities.
- d. Avoid conflicts of interest.
- e. Maintain confidentiality when appropriate.

Section 4. Qualifications

Directors shall:

- a. Be at least eighteen (18) years of age.
- b. Support the mission of the Corporation.
- c. Be willing to actively participate in Board responsibilities.

Section 5. Number of Directors

The Board shall consist of not fewer than three (3) nor more than nine (9) Directors.

Section 6. Election

Directors shall be elected by majority vote of the Board at the Annual Meeting or another meeting designated for that purpose.

Section 7. Terms

Directors shall serve three (3) year terms and may be re-elected.

Whenever practical, terms should be staggered.

Section 8. Vacancies

The Board may fill any vacancy by majority vote. A Director appointed to fill a vacancy shall serve the remainder of the unexpired term.

Section 9. Resignation

A Director may resign at any time by submitting written notice to the President or Secretary.

Section 10. Removal

A Director may be removed by a two-thirds (2/3) vote of the remaining Directors whenever the Board determines such action is in the best interests of the Corporation, provided the Director is given notice and an opportunity to be heard.

Section 11. Compensation

Directors shall serve without compensation for their Board service but may be reimbursed for authorized expenses incurred on behalf of the Corporation.

ARTICLE VI – OFFICERS

Section 1. Officers

The officers of the Corporation shall consist of:

- a. Agent of Record (President)
- b. Treasurer
- c. Registrar

The Board may establish additional officer positions as needed.

Section 2. Eligibility

All Officers shall be members of the Board of Directors.

Section 3. Agent of Record (President)

The Agent of Record (President) shall:

Serve as the President of the Corporation and shall act as the chief executive officer of Okeechobee FC, Inc. The Agent of Record shall preside over meetings of the Board of Directors, provide leadership and oversight for the Corporation, execute documents as authorized by the Board, serve as the official representative of the Corporation, and fulfill all responsibilities required by the Florida Youth Soccer Association (FYSA) and other applicable governing organizations.

Section 4. Treasurer

The Treasurer shall:

Oversee the financial affairs of the Corporation, maintain or supervise accurate financial records, present financial reports to the Board, assist in the preparation of the annual budget, and help ensure that the Corporation complies with all applicable financial reporting and tax requirements.

Section 6. Registrar

The Registrar shall:

Oversee player and team registration, maintain registration and roster records, coordinate registration requirements with affiliated governing organizations, maintain official organizational records as assigned by the Board, and perform such other administrative duties as may be assigned by the Board of Directors.

Section 7. Election of Officers

Officers shall be elected by majority vote of the Board of Directors.

Section 8. Terms of Office

Officers shall serve one (1) year terms and may be re-elected.

Section 9. Vacancies

The Board shall fill any vacancy in an officer position by majority vote for the remainder of the unexpired term.

Section 10. Removal

An Officer may be removed by a two-thirds (2/3) vote of the Board whenever such action is in the best interests of the Corporation, provided the Officer is given notice and an opportunity to be heard.

ARTICLE VII – MEETINGS

Section 1. Annual Meeting

The Board of Directors shall hold an Annual Meeting each calendar year at a date, time, and location determined by the Board. The purpose of the Annual Meeting shall include the election of Directors and Officers, review of the Corporation's affairs, and any other business properly brought before the Board.

Section 2. Regular Meetings

The Board shall hold at least four (4) regular meetings each calendar year at dates and times established by the Board.

Section 3. Special Meetings

Special meetings of the Board may be called by the President or by any two (2) Directors.

Section 4. Notice

Notice of all Board meetings shall be provided to each Director at least seven (7) days prior to a regular meeting and at least forty-eight (48) hours prior to a special meeting, unless waived by unanimous consent of the Directors.

Notice may be provided by mail, email, telephone, text message, or other reasonable electronic means.

Section 5. Quorum

A majority of the Directors then serving shall constitute a quorum for the transaction of business.

Section 6. Voting

Each Director shall be entitled to one (1) vote.

Unless otherwise required by these Bylaws or applicable law, actions of the Board shall be approved by a majority vote of the Directors present at a meeting where a quorum exists.

Proxy voting shall not be permitted.

Section 7. Action Without a Meeting

Any action required or permitted to be taken by the Board may be taken without a meeting if all Directors consent in writing or by electronic transmission as permitted by Florida law.

Section 8. Electronic Meetings

Directors may participate in meetings by telephone, video conference, or other communication technology that allows all participants to hear and communicate with one another simultaneously. Participation by such means shall constitute presence in person.

ARTICLE VIII – COMMITTEES

Section 1. Establishment of Committees

The Board of Directors may establish standing or special committees as necessary to assist in carrying out the purposes of the Corporation.

Section 2. Committee Appointments

The President shall recommend committee members and chairpersons, subject to approval by the Board of Directors unless otherwise directed by the Board.

Section 3. Authority

Committees shall have only the authority specifically delegated to them by the Board of Directors.

No committee may take action on behalf of the Corporation unless expressly authorized by the Board.

Section 4. Standing Committees

The Board may establish standing committees, including but not limited to:

- a. Finance Committee
- b. Governance Committee
- c. Fundraising Committee
- d. Risk Management Committee
- e. Player Development Committee

The Board may create, modify, combine, or dissolve standing committees as needed.

Section 5. Special Committees

The Board may establish temporary committees for specific purposes or projects. Special committees shall automatically dissolve upon completion of their assigned responsibilities unless otherwise directed by the Board.

ARTICLE IX – FINANCIAL OVERSIGHT

Section 1. Fiscal Responsibility

The Board of Directors shall be responsible for ensuring the financial integrity of the Corporation.

Section 2. Annual Budget

The Board shall adopt an annual operating budget prior to or as soon as practical after the beginning of each fiscal year.

Section 3. Banking

All funds of the Corporation shall be deposited in financial institutions approved by the Board of Directors.

Section 4. Financial Controls

The Board shall establish and maintain appropriate financial controls to safeguard the assets of the Corporation.

Section 5. Expenditures

The Board may establish policies governing the approval of expenditures and the authority of Officers, employees, or volunteers to make purchases on behalf of the Corporation.

Section 6. Financial Reporting

The Treasurer shall provide regular financial reports to the Board of Directors.

Section 7. Financial Review

The Board shall periodically review the financial records of the Corporation and may require an independent financial review or audit whenever determined appropriate or required by law, grant requirements, or governing organizations.

Section 8. Compensation

No part of the net earnings of the Corporation shall benefit any private individual except for reasonable compensation for services rendered in furtherance of the Corporation's charitable purposes.

Section 9. Asset Protection

The Board shall take reasonable steps to protect the assets, property, records, and financial resources of the Corporation.

ARTICLE X – PARTICIPANTS

Section 1. Non-Member Corporation

Okeechobee FC, Inc. is organized as a non-member Florida nonprofit corporation.

Participation in the Corporation does not create statutory membership or voting rights unless otherwise required by law.

Section 2. Participants

Participants may include:

- a. Players
- b. Parents and guardians
- c. Coaches
- d. Volunteers

- e. Referees
- f. Committee members
- g. Sponsors
- h. Donors
- i. Other individuals involved in Corporation activities

Section 3. Responsibilities

All participants are expected to:

- a. Support the mission of the Corporation.
- b. Comply with these Bylaws and Board-approved policies.
- c. Conduct themselves in a respectful and sportsmanlike manner.
- d. Promote a safe environment for all participants.

Section 4. Discipline

The Corporation may suspend, remove, or restrict participation of any individual who violates these Bylaws, Board-approved policies, codes of conduct, or applicable governing body rules.

The Board may delegate disciplinary authority through Board-approved policies.

Section 5. Volunteers

Volunteers shall comply with all applicable Corporation policies, including required background screening, SafeSport training (when applicable), and other requirements established by the Board or governing organizations.

ARTICLE XI – RECORDS

Section 1. Corporate Records

The Corporation shall maintain complete and accurate books and records of account, minutes of meetings of the Board of Directors and committees, governing documents, financial records, and all other records required by applicable law.

Section 2. Board Minutes

The Registrar shall prepare and maintain accurate minutes of all meetings of the Board of Directors and any committee authorized to keep official minutes.

Approved minutes shall become part of the permanent records of the Corporation.

Section 3. Financial Records

The Corporation shall maintain accurate financial records in accordance with generally accepted accounting principles, as appropriate for the size and activities of the Corporation, and in compliance with all applicable legal and regulatory requirements.

Section 4. Inspection of Records

Directors shall have the right to inspect the Corporation's books and records as permitted by Florida law and subject to reasonable procedures established by the Board.

Requests for records by individuals who are not Directors shall be handled in accordance with applicable law and Board-approved policies.

Section 5. Confidentiality

Directors, Officers, committee members, employees, and volunteers shall protect confidential information obtained through their service to the Corporation and shall not disclose such information except as authorized by the Board or as required by law.

Section 6. Record Retention

The Corporation shall maintain and dispose of records in accordance with a Board-approved Record Retention Policy and all applicable legal requirements.

ARTICLE XII – COMPLIANCE

Section 1. Applicable Law

The Corporation shall operate in compliance with all applicable federal, state, and local laws.

Section 2. Tax-Exempt Status

The Corporation shall maintain compliance with the requirements of Section 501(c)(3) of the Internal Revenue Code and all applicable regulations governing tax-exempt organizations.

Section 3. Governing Soccer Organizations

The Corporation shall comply with the applicable rules, policies, and requirements of governing soccer organizations with which it is affiliated, including but not limited to any league, association, conference, or sanctioning organization in which the Corporation participates.

In the event of a conflict between these Bylaws and the mandatory requirements of an affiliated governing organization, the Board of Directors shall take appropriate action to maintain compliance to the extent permitted by law.

Section 4. SafeSport and Player Safety

The Corporation shall comply with all applicable SafeSport requirements, background screening requirements, and player safety standards required by law or by affiliated governing organizations.

Section 5. Insurance

The Board of Directors shall make reasonable efforts to maintain appropriate insurance coverage for the Corporation, its programs, its Directors and Officers, and its activities, as determined by the Board and consistent with the Corporation's operations.

ARTICLE XIII – AMENDMENTS

Section 1. Proposal of Amendments

Amendments to these Bylaws may be proposed by any Director.

Section 2. Notice

Written notice of any proposed amendment shall be provided to each Director at least fourteen (14) days prior to the meeting at which the amendment will be considered.

The notice shall include the text of the proposed amendment or a summary of the proposed changes.

Section 3. Approval

These Bylaws may be amended by a two-thirds (2/3) vote of the Directors present at a meeting at which a quorum exists.

Section 4. Effective Date

Unless otherwise specified in the motion adopting the amendment, an approved amendment shall become effective immediately upon adoption.

Section 5. Periodic Review

The Board of Directors shall review these Bylaws at least once every three (3) years to determine whether revisions are necessary to comply with changes in applicable law, governing organization requirements, or the operational needs of the Corporation.

ARTICLE XIV – DISSOLUTION

Section 1. Authorization of Dissolution

The Corporation may be dissolved in accordance with the Florida Not For Profit Corporation Act upon approval of the Board of Directors and any other approvals required by applicable law.

Section 2. Distribution of Assets

Upon the dissolution of the Corporation, and after payment of all debts, liabilities, and obligations, the remaining assets shall be distributed exclusively for one or more charitable, educational, or amateur sports purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

Any remaining assets shall be distributed to one or more organizations that are exempt under Section 501(c)(3) of the Internal Revenue Code and whose mission is consistent with the charitable purposes of the Corporation, as determined by the Board of Directors and in accordance with applicable law.

No assets of the Corporation shall inure to the benefit of any Director, Officer, employee, volunteer, or private individual.

ARTICLE XV – INDEMNIFICATION & LIMITATION OF LIABILITY

Section 1. Indemnification

To the fullest extent permitted by the Florida Not For Profit Corporation Act, the Corporation shall indemnify any current or former Director, Officer, committee member, employee, or volunteer who is made a party to any legal proceeding by reason of their service to the Corporation, provided that the individual acted in good faith and in a manner reasonably believed to be in, or not opposed to, the best interests of the Corporation.

Section 2. Advancement of Expenses

To the extent permitted by law, the Corporation may advance reasonable expenses incurred in defending a legal proceeding, subject to such terms and conditions as the Board of Directors may establish.

Section 3. Limitation of Liability

To the fullest extent permitted by Florida law, a Director or Officer shall not be personally liable to the Corporation for monetary damages arising from actions taken within the scope of their official duties, provided the individual acted in good faith, in a manner reasonably believed to be in the best interests of the Corporation, and in compliance with applicable law.

Nothing in this Section shall eliminate or limit liability for acts involving fraud, criminal conduct, willful misconduct, intentional misconduct, or any other conduct for which liability may not be limited under applicable law.

Section 4. Insurance

The Corporation may purchase and maintain Directors and Officers (D&O) liability insurance or other appropriate insurance coverage for individuals serving the Corporation, as determined by the Board of Directors.

ARTICLE XVI – INTERPRETATION

Section 1. Purpose

These Bylaws shall be interpreted in a manner that promotes the charitable mission, organizational stability, and long-term success of the Corporation while maintaining compliance with applicable law.

Section 2. Governing Authority

In interpreting these Bylaws, the following authorities shall govern in order of precedence:

- a. Applicable federal law.
- b. The Florida Not For Profit Corporation Act.
- c. The Articles of Incorporation of Okeechobee FC, Inc.
- d. Applicable requirements of Section 501(c)(3) of the Internal Revenue Code.
- e. These Bylaws.
- f. Board-approved policies that are consistent with these Bylaws.

Section 3. Board Interpretation

The Board of Directors shall have the authority to interpret these Bylaws when questions arise concerning their application, provided such interpretation is consistent with applicable law, the Articles of Incorporation, and the charitable purposes of the Corporation.

Board interpretations shall not constitute amendments to these Bylaws.

Section 4. Severability

If any provision of these Bylaws is determined to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

Section 5. Good Faith Governance

The Board of Directors, Officers, committee members, employees, and volunteers shall perform their duties honestly, in good faith, and in the best interests of the Corporation while exercising reasonable care and sound judgment in carrying out their responsibilities.

CERTIFICATION OF ADOPTION

These Bylaws of **Okeechobee FC, Inc.** were duly adopted by the Board of Directors on the ____ day of _____, **20**____, and shall become effective immediately upon adoption unless otherwise specified by the Board. These Bylaws supersede all previous bylaws, policies, or governance documents of the Corporation that are inconsistent with these Bylaws.

The undersigned certify that the foregoing constitutes the official Bylaws of Okeechobee FC, Inc., as adopted by the Board of Directors.

BOARD OF DIRECTORS

The following Directors participated in the adoption of these Bylaws:

PRESIDENT

Printed Name: _____

Signature: _____

Date: _____

TREASURER

Printed Name: _____

Signature: _____

Date: _____

REGISTRAR

Printed Name: _____

Signature: _____

Date: _____

Certification

I certify that the foregoing Bylaws were adopted by the Board of Directors of Okeechobee FC, Inc. in accordance with the Articles of Incorporation, applicable Florida law, and the voting requirements contained within these Bylaws: Registrar's Signature: _____

Date: _____

U.S. SOCCER



NATIONAL D COACHING LICENSE

IS HEREBY GRANTED TO

Luke Joseph Dillenburger

Date Issued: May 07, 2026

A stylized, handwritten signature in black ink, featuring a large, sweeping initial 'D' followed by a series of connected loops and a long horizontal tail stroke.

DIDIER CHAMBARON | DIRECTOR OF COACHING EDUCATION

A handwritten signature in black ink, written in a cursive style. The first name 'Cindy' is prominent, followed by 'Parlow' and 'Cone' in a fluid, connected script.

CINDY PARLOW CONE | PRESIDENT

A handwritten signature in black ink, appearing to read 'JT Batson' in a bold, blocky, and somewhat stylized font.

JT BATSON | CEO / SECRETARY GENERAL

MEMBER OF **FIFA**





Okeechobee County
Parks and Recreation

1700 NW 9th Ave Suite C Okeechobee, FL

34972 Phone: (863)763- 6950 Fax:

(863)763-0662

FOR OFFICIAL USE ONLY

☐ Approved ☐ Denied

By: _____ Date: _____

Fee Charged \$ _____ Paid: _____

Additional fee \$ _____ Paid: _____

Key # _____ P/U _____ Ret'd _____

BALL FIELD RENTAL APPLICATION

Refunds, if any, will be made payable to the applicant ONLY. Please Print clearly or type

Applicant/Organization: Okeechobee FC

Main Contact: Luke Dillenburger

Email: LDillenburger13@gmail.com

Mailing Address: 318 SW 28th Terrace

Primary Phone: 772-985-4734

City, State, and Zip Code: Okeechobee, FL 34974

Alternate Phone: _____

Ball Fields and Courts

Darrel Enfinger Sports Complex

☐ Baseball Field #1

☐ Baseball Field #3

☐ Football Field

☐ Tennis Courts 1 and 2

☐ Baseball Field #2

☐ Baseball Field #4

☐ Basketball Courts

☐ Tennis Courts 3 and 4

☐ Tennis Courts 5 and 6

☐ Tennis Courts 7 and 8

OK Softball Complex

☐ Field #1 (Yearling side)

☐ Field #2 (IRSC side)

☐ Volleyball Courts _____

Other _____

Rental Date(s): June 15th-19, June 21-26

Weekly: Mon Tues Wed Thurs Fri Sat Sun

Rental Time: 8:00 am to 12:00 pm

Type of Sport/Activity: Soccer

Activities Intended

☒ Practice ☐ Game ☐ Scrimmage ☐ Tournament - Number of Games: _____

Number of Teams: _____

Additional Requests (must be made 2 weeks prior to event)

☐ Chalking the field ☐ Drag the Field ☒ Field(s) lined ☐ Lights _____ to _____
☐ Staff ☒ Restrooms ☐ Concession stand rental

GENERAL CONDITIONS - NO ALCOHOLIC BEVERAGES ALLOWED ON PREMISES

1. **DEFINITION:** "County Facility" shall be deemed to be any real property, structure, facility, park or property owned by Okeechobee County and within the control of the Board of County Commissioners of Okeechobee County (BOCC). "Applicant" shall be deemed to include the individual executing the Application, as well as all officers of any applicant which is an entity.
2. **ACCEPTANCE:** Upon the execution of this Application by the parties, Applicant assumes all liability for destruction of property and injury to person(s) or property during the period of use of the County Facility.
3. **RULES:** Applicant shall observe all rules of the County Facility which may be applicable to or posted at each facility.
4. **APPLICATION:** Applicant must complete a new application for each occasion on which applicant seeks to use any County Facility.
5. **ASSIGNMENT:** Applicant shall not assign to any other person, firm, or organization the right to use the County Facility.
6. **FEES:** All fees shall be due in advance. Failure to pay the fee indicated will result in a denial of the use by the Applicant of the County Facility. All checks must be made payable to "Board of County Commissioners" or "BOCC".
7. **LIABILITY:** Applicant assumes all liability for the destruction of property during the period of use of the County Facility. Applicant shall provide proof of insurance covering injuries to persons and destruction of property. Any damage to the County Facility as a result of the use, shall be the responsibility of Applicant. Should the BOCC be required to institute an action to enforce the rights contained herein, Okeechobee County shall be entitled to reimbursement of reasonable Attorney's Fees and costs incurred in such action.
8. **INDEMNIFICATION:** Applicant shall indemnify the County against all liability or loss, and against all claims or actions based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with Applicant's use of the County Facility, or based upon any violation of any statute, ordinance, building code or regulation, and the defense of any such claims or actions. In the event that any claim in writing is asserted by any third party which may entitle the County to indemnification, the County shall give notice thereof to Applicant, which notice shall be accompanied by a copy of the statement of the claim. Following the notice, Applicant shall have the right, but not the obligation, to participate at their sole expense, in the defense, compromise or settlement of such claim with counsel of their choice. If Applicant Shall fail timely to defend, contest or otherwise protect against any suit, action or other proceeding arising from such claim, the County shall have the right to defend, contest or otherwise protect itself against same and be reimbursed for expenses and reasonable attorney fees, and upon not less than ten (10) days notice to the applicant, to make any reasonable compromise or settlement thereof.

CONFIRMATION OF INFORMATION ACCURACY AND RELEASE OF AUTHORITY TO VERIFY

I hereby certify that the information in this application is true and correct. The information in this application is for the use by Okeechobee County in processing my request. I understand that all use of County Facility must be in accordance with Federal, State and Local statutes, rules and regulations. Further, I hereby authorize the release of information necessary to assist Okeechobee County in verifying the information submitted.

Signature: _____

Title: _____

Date: 4/30/26

Okeechobee County Board of County Commissioners

Facility Use Terms and Agreement

- ❖ All reservations for any county facility must be made *by a person 21 years of age or older.*
- ❖ *The renter accepts full responsibility for the entire premises, including parking lots and immediate area around the facility.* Persons not affiliated with the renters activities should be reported to the proper authorities and the Parks and Recreation Department.
- ❖ *NO ALCOHOL or any other substances that cause intoxication are allowed on the premises.*
- ❖ *Should you arrive early, or exceed your rental time, the time used shall be deducted from your security deposit.* Should you exceed the dollar amount of the security deposit, you will be financially responsible for the time used, and your future rental rights may be suspended for forfeiture of contract.
- ❖ *All functions on premises are to be conducted at the times stated on the application. This includes setup/decoration AND teardown/clean-up time. All functions must end at midnight (12:00am), no exceptions.*
- ❖ County facilities shall not be sublet, or allowed for use by anyone other than the renter. No renter shall secure facilities for others, and shall agree to remain on premises as the responsible individual for the duration of the function.
- ❖ All keys must be returned to the Parks and Recreation office the next business day. Any keys not returned within 72 hours of their scheduled use date will be charged a \$25.00 per day late fee, which will be deducted from their security deposit. Should the key be lost or not returned within 7 days of the scheduled use date, the security deposit will be forfeited, and the facility will be rekeyed. If the cost of rekeying the facility exceeds the security deposit amount, the renter shall be held financially responsible for the remaining balance.
- ❖ *The renter will be held responsible for any damages or losses to the facility.* Cost of repairs shall be taken from the forfeited deposit, and should cost of repairs exceed the deposit amount, the renter shall be held financially responsible for the remaining balance.
- ❖ Okeechobee County assumes no responsibility for property brought into the building or on premises of the facility by the renter. All equipment, supplies and personal property must be removed by the renter at completion of event.
- ❖ **NO SMOKING** inside the facility. The Florida Clean Air Act governing in public buildings shall prevail.
- ❖ Should the renter bring in, or arrange for vendors to be on premises, it is the renters' responsibility to provide the Parks and Recreation Department with the proper insurance certificates from the vendor. (this includes, but is not limited to, bounce houses, catering, Disk Jockeys etc.,) Okeechobee County will not be held responsible for any damages or accidents caused or related to services brought in by the renter.
- ❖ Okeechobee County is not responsible for facility preparation, other than providing a clean facility. The renter must arrange and financially secure enough time to prepare for their function.
- ❖ The renter is responsible for clean-up of the entire facility. All tables and chairs must be stacked and put away in the fashion they were found. All garbage cans must be emptied and put into the provided exterior dumpster.
- ❖ Any group or individual that plans or holds an event involving admission fees, cover charges, etc., must have the expressed written permission from the Okeechobee County Administrator.

Okeechobee County Board of County Commissioners
Facility Use Terms and Agreement Cont.

- ❖ Any required licenses, permits, etc., shall be the responsibility of the group, organization or individual using the facility and the responsibility for securing the same rests with them.
- ❖ No equipment or tangible property belonging to Okeechobee County shall be removed from ANY facility without the expressed and written permission from the County Administrator.
- ❖ All reservations & cancellations must be made at the **Okeechobee County Parks and Recreation office**, located at **1718 NW 9th Avenue, Okeechobee, Florida 34972**. ALL reservations must be finalized and paid in full no later than 14 days prior to the requested event. Fees collected within 30 days of event date shall be submitted in credit/debit or cash only.
- ❖ All cancelations shall be no later than 10 days prior to event. Cancelations after 10 days prior to event shall forfeit either the paid security deposit or rent paid, whichever is greater.
- ❖ Refunds for cancellations will be processed as follows; the applicant is required to submit a 'Refund Request' form. Once required paperwork has been obtained, the request will be submitted to the County Finance department. Refunds will be sent to the applicant via check and can take up to 45 days for processing.
- ❖ Refunds for security deposit will be processed as follows; upon receipt of facility keys and a clean custodial report after the scheduled event, the refund request for the security deposit will be submitted to the County Finance department. Refunds will be sent to the applicant via check and can take up to 45 days for processing.
- ❖ Violation of this agreement as well as County, State or Federal laws, regulations, restrictions or rules governing use of municipal properties may result in denial of future facility use and forfeiture of deposits and or rent monies paid.

I certify that I have read, and fully understand the above listed rules and regulations governing the use of county facilities and agree to abide by them. I understand that ANY deviation from the above rules and regulations shall subject my event to immediate shutdown by the authority of the Okeechobee County Parks and Recreation Department and/or any law enforcement agency governing within the State of Florida. I agree and understand that that if requested by authorized by county or state officials, to close down all activities for the above listed event. I agree that deviation from this agreement will forfeit not only future rental rights, but also the security deposit for this event and I will be held financially and personally responsible for any damages over and above the security deposit amount. Furthermore, I will hold Okeechobee County, the Board of County Commissioners and its employees harmless for any damages whatsoever arising from my use of this facility.

Luke Dillenburg

Name (Please print)

[Signature]

Signature

4/30/26

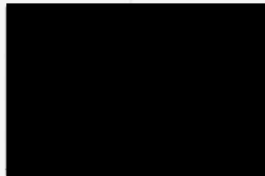
Date

Witness for County

OKEECHOBEE PARKS & REC

2026 SPRING

Soccer Season



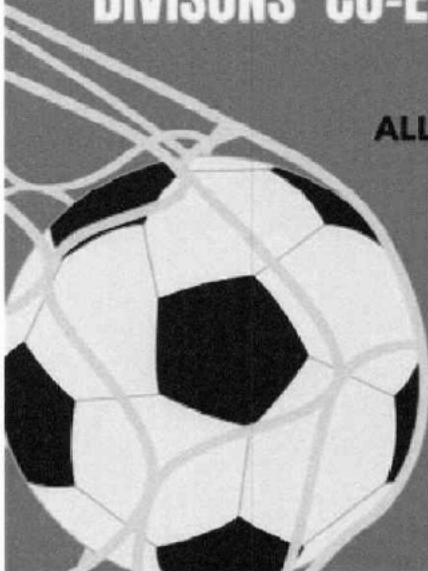
YOUTH AGE

3-15

SIGN-UPS

FEB. 17TH - MAR. 17TH

DIVISIONS CO-ED 4U,6U,8U,10U,12U,&15U



**ALL GAMES PLAYED AT THE PRACTICE
FIELDS ACROSS FROM NORTH
ELEMENTARY**

All players need to upload their birth
certificate or bring a copy to our office.





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Detail by Entity Name

Florida Not For Profit Corporation
OKEECHOBEE F.C. INC

Filing Information

Document Number	N26000006434
FEI/EIN Number	NONE → CHANCE SUBMITTED 5/15/26
Date Filed	05/04/2026
Effective Date	05/04/2026
State	FL
Status	ACTIVE

Principal Address

318 SW 28TH TERRACE
OKEECHOBEE, FL 34974

Mailing Address

318 SW 28TH TERRACE
OKEECHOBEE, FL 34974

Registered Agent Name & Address

CROSS M BUSINESS SOLUTIONS, INC.
154 N BRIDGE ST
LABELLE, FL 33935

Officer/Director Detail

Name & Address

Title P

DILLENBURGER, LUKE
318 SW 28TH TERRACE
OKEECHOBEE, FL 34974

Title VP

DILLENBURGER, AMELIA
318 SW 28TH TERRACE
OKEECHOBEE, FL 34974

Title SEC

NUNEZ-SMITH, AIRIANNA

2685 SW 8TH ST
OKEECHOBEE, FL 34972

Title TREA

SMITH, STEVEN M
1314 NE 16TH AVE
OKEECHOBEE, FL 34972

Annual Reports

No Annual Reports Filed

Document Images

[05/04/2026 -- Domestic Non-Profit](#)

[View image in PDF format](#)

Elementary School Participants

DOB

5/3/2018	3rd	South Elementa YM	MID
1/26/2026	3rd	North elementa YM	DEF
11/12/2017	3rd	Homeschooled YL	ATT
3/17/2018	3rd	Everglades eler YM	ATT
7/13/2017	4th	South Elementa YS	DEF
9/23/2018	3rd	NES YS	ATT
12/27/2016	4th	Seminole elemi AS	MID
3/18/2019	3rd	Everglades Eler YM	ATT
4/6/2018	3rd	South elementa YS	GK
3/27/2019	3rd	Captain will be YM	ATT
9/2/2017	3rd	Homeschool YM	ATT
11/30/2018	3rd	NES YS	MID

DOB

10/5/2015	5th	South Elementa YL	ATT
10/16/2014	6th	Yearling Middle YL	DEF
9/21/2014	6th	YMS YL	ATT
3/13/2015	6th	Osceola Middle AS	ATT
8/7/2026	6th	YL	DEF
5/17/2016	5th	North Elementa YM	ATT
4/7/2026	6th	Osceola YM	ATT
6/27/2014	7th	Yearling AS	DEF
6/6/2013	8th	Yearling Middle AS	ATT
6/30/2014	6th	Yearling Middle AS	MID
5/4/2014	7th	Yearling Middle YL	GK
3/19/2015	6th	St. Andrew's Ep YL	MID
11/14/2014	6th	Osceola Middle YL	DEF
10/23/2015	5th	Everglades eler YS	DEF
3/29/2014	6th	Yearling AM	DEF
7/19/2013	8th	Osceola middle YL	ATT
11/8/2012	8th	Osceola Middle AS	DEF
8/15/2015	6th	Yearling Middle AS	GK
3/18/2013	8th	Osceola Middle YL	ATT
8/22/2015	4th	North elementa YS	MID
10/23/2013	6th	Osceola Middle YM	DEF
10/20/2014	6th	Yearling middle YM	MID

DOB

6/14/2012	9th	Osceola AS	MID
11/24/2013	7th	Yearling Middle YL	DEF

2/15/2012	9th	Okeechobee Hi	AM	ATT
11/17/2012	8th	Osceola Middle	YL	ATT
8/2/2015	6th	Osceola Middle	YM	DEF
6/19/2012	9th	High school	AM	DEF
4/1/2013	8th	Yearling Middle	AL	ATT
12/11/2013	7th	Yearling Middle	AS	ATT
9/8/2010	10th	Okeechobee Hi	AS	ATT
6/12/2011	10th	Homeschool	AS	MID
6/21/2012	8th	Yearling middle	AS	MID
5/11/2011	10th	Okeechobee hi	AS	MID
11/6/2012	8th	Osceola	AS	ATT
8/23/2011	7th	Osceola Middle	AL	MID
8/12/2012	9th	Phillips Family	AS	MID
2/8/2009	12th	Okeechobee Cl	AM	DEF
12/19/2010	10th	OHS	AM	MID
12/27/2011	9th	high school	AS	MID
10/2/2010	7th	Yearling middle	AM	DEF
8/1/2012	9th	Okeechobee hi	AM	ATT
7/24/2010	10th	Okeechobee Hi	AM	DEF
7/19/2014	7th	Homeschooled	AL	MID
7/22/2011	10th	Okeechobee Hi	AM	MID



**FLORIDA
YOUTH
SOCCER
ASSOCIATION**

A: 2828 Lake Myrtle Park Road,
Auburndale, FL 33823

W: www.fysa.com

T: 863-268-8220

New Affiliation Registrar Training

We Okeechobee F.C. as a Florida Youth Soccer Association (FYSA) new affiliate applicant, agree to schedule and attend at least one (1) GotSport registrar training, live or via conference call, as outlined by FYSA Rule 102.3 within the first (1st) year of affiliation approval.

By signing below, I acknowledge that failure to complete this training within the first year may result in review of affiliate status and that completing the New Affiliate Application process does not guarantee organizational approval.

Luke Dillenburger
Full Name (print)

08/07/2026
Date (MM/DD/YYYY)

[Signature]
Full Name (signature)

Okeechobee F.C.
Club Name