

Cameron Fuqua
President
97 Oak Ave. Panama City FL 32401

Maite Mahoney
Vice-President
97 Oak Ave. Panama City FL 32401

Rangel Boswell
Treasurer
97 Oak Ave. Panama City FL 32401

Jillian Fitzgerald
Registrar/Secretary
97 Oak Ave. Panama City FL 32401



St. Andrew's Soccer Club

Bylaws

Mission Statement

The purpose of **St. Andrew's Soccer Club** (the "Club" or "SASC") is to provide youth throughout our community with the opportunity to participate in a high-quality, organized soccer program that promotes athletic excellence, personal growth, and lifelong character development. Through the game of soccer, the Club seeks to:

1. Develop technically proficient, tactically intelligent, and confident players in a positive, challenging, and development-focused environment;
2. Foster character, integrity, leadership, discipline, teamwork, respect, sportsmanship, and good citizenship among all players, coaches, volunteers, and families;
3. Ensure that every child, regardless of financial circumstances, has the opportunity to participate in organized youth soccer through scholarships, financial assistance, and other charitable programs whenever possible;
4. Provide a safe, inclusive, and supportive environment that promotes the physical, mental, emotional, and social well-being of every participant;
5. Educate and develop players, coaches, referees, and parents through quality instruction, coaching education, mentorship, and lifelong learning opportunities that extend beyond the game itself;
6. Maintain the highest standards of conduct, ethics, and accountability on and off the field while encouraging respect for teammates, opponents, officials, and the game of soccer;
7. Work cooperatively with U.S. Soccer, Florida Youth Soccer Association, local schools, municipalities, community organizations, and other partners to expand opportunities for youth participation and advance the sport of soccer throughout our community; and
8. Operate exclusively for charitable, educational, and amateur athletic purposes consistent with Section 501(c)(3) of the Internal Revenue Code, using soccer as a vehicle to develop stronger individuals, stronger families, and a stronger community.

ARTICLE I - Organization

A. Non Profit Status

SASC is an independent, non-profit organization as defined by the 501(c)(3) internal revenue service tax code that is unaffiliated with any schools, churches or other institutions.

B. Calendar

The seasonal year of SASC shall begin on the first day of June each year and end on the last day of May the following year.

The club fiscal year also begins on the first day of June and ending on the last day of May the following year



Any team, or a portion of a team, cannot participate in any event as SASC without an official SASC coach present or approval from the Board for a parent or team administrator to act as coach

ARTICLE II - Membership

A. MEMBERSHIP

Membership of SASC shall be limited to individual membership

Definition of membership rights:

- Any parent/guardian of a properly registered player within SASC for that seasonal year;
- Any registered team official, including coaches, directors, or similar positions, on a registered team roster that is not already a parent/guardian of a player within the SASC;
- Any elected Board Member of SASC that is not already a parent/guardian of a player within SASC.

B. VOTING PROCEDURE

Executive Board

- Conflict of Interest-Executive Board members must abstain from any vote that directly or indirectly involves a conflict of interest including but not limited to; their child, their child's team etc.;
- Voting-SASC members in good standing shall have the right to vote at the Annual General Membership Meeting;
- Votes per family are based on active registered players, one vote per registered player
- No active player shall be allowed to vote.

ARTICLE III - Meetings

A. Monthly Meetings

- The Executive Board and Team Administrators shall meet once a month;
- Time and place for the next month's meeting will be determined at the current month's meeting.

B. Executive Board

- The Executive Board will meet once per month, separate from the general meeting;
- Executive Session may be called at any time to discuss issues outside the scope of an Open Executive Board;
- A special meeting may be called at any time to discuss urgent matters.

C. Annual General Membership Meeting



- The SASC Annual General Membership Meeting will be held each May;
- It is open to all members of SASC;
- Election of board members will take place at this meeting;
- Newly elected Board members will take office June 1st and will serve a specified term;
- The Executive Board will determine the date, time and location of the meeting;
- Electronic notification via email, website text or any other electronic medium shall be made 14 days in advance of the meeting;
- A meeting agenda will be posted no less than 7 days before the meeting;
- Annual reports will be presented;
- Annual action plan will be presented;

D. Meeting rules

- All SASC meetings shall be conducted in accordance with Robert's Rules of Order, latest edition.

E. Quorum

- A quorum of Executive Board members must be present at regular meetings for the club to transact its business. A quorum is defined as a simple majority of the Executive Board;
- Executive Board members may attend meetings through electronic means such as conference call, video call, etc...;
- The president does not vote unless needed to break a tie;
- In the event both the President and Vice-President are absent, the Secretary and Treasurer, in that order, will preside;
- With respect to the Annual General Membership Meeting, any and all members in attendance, plus the majority of the Executive Board, will suffice as a quorum;

F. Attendance

- Any Executive Board member missing 3 consecutive regularly scheduled admin meetings or 4 meetings in a calendar year shall be deemed to have immediately resigned as a member of the Executive Board;
- Absences may be excused by the board

G. Annual Meeting

- An annual general membership meeting will take place each May;
- The purpose of this meeting is to:
 - Elect new board members
 - Present annual reports
 - Vote on amendments of changes to the by-laws

H. Order of Business



- The suggested order of business at general meetings will be:
 - Call to Order
 - Reading of previous meeting minutes
 - Old Business
 - Presidents Report
 - Treasurer's report
 - Committee/Representative reports
 - Announcements
 - New Business
 - Adjournment

Article IV – The Executive Board

A. Authority

The business, affairs and agreements of SASC shall be managed and controlled by an Executive Board. The Executive Board is responsible for developing, reviewing, amending and enforcing the bylaws, policies and activities of SASC, including, but not limited to decisions affecting finance, membership status and the appeals procedures. The Executive Board may delegate day to day operations associated with these activities to SASC staff. The SASC Executive Board has the power to raise funds and determine spending for SASC. Funds of SASC shall be managed by the SASC treasurer with oversight from the president and vice president.

- The Executive Board, which will consist of:
- The elected officers of the Club
- Boys Director of Development, Girls Director of Development, Future Saints/Lil Saints Director, Representative of Care Committee
- All Past presidents (The Past Presidents shall not have voting privileges as a member of the Executive Board and shall serve in an advisory capacity only).

The Executive Board will be responsible for the management of SASC within the limits specified by these By-Laws. More specifically, the Executive Board is responsible for but not limited to:

- Creating operating committees as deemed necessary for the purpose of carrying out the management function of SASC and delegating to such committees the required authority to discharge their assigned duties;
- Submitting an annual report which will consist of at least two parts;
 - An account and records of SASC's activities during the past year



- An operation plan for the forthcoming year, which will include a proposed budget, to be prepared and presented by the Treasurer.
- Such reports will be presented for approval at the annual general meeting.
- Reviewing all grievances pertaining to the By-Laws, rules and regulations, and deciding as to their disposition.
- Authorizing the purchase of goods or services and the expenditure of funds required for the operation of SASC.
- Authorizing payment of all legitimate debts contracted by the SASC.
- Drafting and approving the SASC's by-laws to provide the legal framework for the day-to-day operations of SASC.
- Drafting and approving the policies under which games, players, coaches and team administrators will be managed in the various age groups and divisions
- Determining breaches of duties, care, loyalty or candor shall rest with the Executive Board.
- Generally, no board member may financially gain as a result of any activity of the Executive Board or be associated with the company or organization contracting or doing business or potentially in conflict with SASC in any form;
 - The only exception will be if a board member has given full disclosure and received authorization, approved and ratified by the Executive Board

B. Executive Board:

1. The Officers of the SASC will be:
 - i. President
 - ii. Vice President
 - iii. Secretary
 - iv. Treasurer
2. Authority, duties and responsibilities of the Executive Board are:
 - The President is the top executive officer of the SASC. In this capacity, the President has authority over SASC, the Executive Board, and the Standing Committees, and will preside at all meetings of the general membership and Executive Board. The President will be an ex-officio member of all standing committees. He or she will be authorized to sign checks for the payment of approved, legitimate club expenses. The President must serve on the Executive Board for at least one term to be eligible for the president position
 - The Vice-President will perform such duties as may be assigned by the President. The VicePresident will act in behalf of the President in all meetings and functions not attended by the President. In the event of permanent vacancy in the presidency, the Vice-President will become the Club's President with full authority and responsibility for the unexpired balance



of the term of office. He or She will be authorized to sign checks for the payment of approved legitimate Club expenses.

- The Secretary will keep records of all meetings of the Club and the Executive Board and will prepare minutes of all such proceedings. The Secretary will also keep record of all votes, Club correspondence and report at all meetings, significant activities and events. He or She will have official custody of all books, records, papers and documents of the Club except those dealing with financial matters, which will be in the hand of the Treasurer. However, copies of those records will be included in the Secretary's records. The Secretary will keep membership lists of Club members.
- The Treasurer will keep accounts of all monies received or disbursed by the Club and will deposit all monies and valuables in the name of and the credit of the Club in such banks and/or depositories as the Executive Board shall designate. The Treasurer will submit a statement in writing of the conditions of the finances of the Club at all general memberships meetings and at the Executive Board regular meetings. The Treasurer is authorized to sign checks for the payment of approved, legitimate Club expenses. All Club checks must be signed by two (2) authorized officers of the Club.

C. TERMS OF OFFICE

- The term of all officers of the Club will be two (2) years from the date of election. The President and Secretary will be elected in the same odd numbered years, and the Vice-President and Treasurer in the same even numbered years.
- No officer may be elected to serve more than two consecutive terms in the same position
- An officer may be removed from office by his/her resignation or by a vote of two-thirds of the Executive Board.
- If a Past President is removed from office involuntarily, he/she shall not serve on the Executive Committee.
- If any executive board member that is removed involuntarily will become ineligible for any other position on the executive board
- Background Check
 - No person convicted of a felony in the last 10 years may serve on the Executive Board.
 - In no event shall a person convicted of a sex crime or a crime involving the abuse of a child, be allowed to work for SASC in any capacity
 - Any person who is charged with a felony shall be suspended from the Executive Board pending the outcome of the charges.

ARTICLE V - Elections

A. ELECTION OF OFFICERS



Nominations and election of officers will follow the procedures outlined below:

- Nominees for all offices must be members in good standing of the SASC.
- Nominees for President will be restricted to persons who have been members of the Executive Board for at least a full term prior to the election date
 - An exception to this rule will take place with a 2/3 vote of the general membership;
- Elections will take place at the May general membership meeting or as soon thereafter as possible;
- Voting will take place by secret ballot;
- In the event there is but one (1) candidate for any office, election to that office may be by acclamation;
- The newly elected officers will be installed and will take office at the August meeting. They will hold office until their successors are elected;

B. Vacancies

- The Executive Board will appoint someone to fill any vacancies on the Executive Board;
- The term of office for the officer filling the vacancy is not to exceed the current club year;
- The officer will have to be elected in accordance with the elections policies described here within at the general membership meeting;
- The term for the newly elected officer will be just for the remaining time on the past officer's original term;

ARTICLE VI - Regulations

All US Youth Soccer and Florida Youth Soccer Association Regulations and Rules of Play, as adopted and modified by the Executive Board, are incorporated by reference in these BY-LAWS.

ARTICLE VII – Non-Profit

COMPLIANCE WITH THE INTERNAL REVENUE CODE

- No part of the organization's assets or net earnings may inure to the benefit of any individual.
 - This does not include the payment of reasonable amounts for goods or services provided to the organization.
- Upon dissolution, the assets of the organization shall be distributed to another nonprofit organization that is exempt under section 501(c)(3) of the Internal Revenue Code.
- The organization shall not, as a substantial part of its activities, carry on propaganda or otherwise attempt to influence legislation, except to the extent permitted by section 501(h) of the Internal



Revenue Code, nor shall it participate to any extent in any political campaign for or against any candidate for public office.

- It is intended that the organization shall be entitled to exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code and shall not be a private foundation as described in section 501(a) of the Code.

ARTICLE VIII – Fiscal Policy, Contracts, Loans, Checks and Deposits

- Yearly assessment structure, fees, reimbursement guidelines or any other fiscal regulations will be appropriately followed by a separate fiscal guidelines document;
- This document will be reviewed annually with changes being approved at the annual membership meeting;
- The fiscal year of SASC begins June 1 each year and ends May 31 of the following year;
- All fiscal records are to be kept by the treasurer of SASC and available for review by any Executive Board member;
- All monthly and annual financial statements of the club shall be available for inspection to any team member, parent of a player or any member team per written request;
- For financial purposes, the first playing season is the fall;
- The Executive Board is authorized to enter into contracts with its coaches, officials, contractors and outside organizations, with approval from the Executive Board, as deemed necessary to the continued mission of SASC;
- All funds of SASC shall be deposited from time to time to the credit of SASC in such banks, trust companies, or other depositories as the Executive Board may select;
- The SASC Executive Board has the authority to spend a portion of the proceeds as a result of a fundraising, events or sponsorship activity in the best interest of SASC and its members;
- SASC will produce an annual budget to be reviewed by the Executive Board. An annual financial statement will also be produced and available for viewing at the club office;

ARTICLE IX – Age Policy

It is the desire of St. Andrews Soccer Club to create and maintain teams comprised of the same age group as defined by, US Youth Soccer and West Virginia Soccer Association

- New teams and teams U12 and younger may accept players one year younger provided these players are released to their age group during tryouts of the next club year
- If a younger player's desire is to continue to play with an older team past their initial U12 year, the following process will follow:
 - Playing up requests will be reviewed on an individual case by case basis
 - Player's parents or legal guardian will submit a request to player's "current" coach
 - Current Coach will discuss request with coach of respective age group regarding player's willingness to play up on the older team



- Through player evaluations of current coach, respective new coach, and Coordinator of respective team, a decision will be made of player status
- If parent or guardian is not satisfied with the decision of both Coaches and Coordinator, a formal request can be made to the Executive Board;
- The decision by the Executive Board is final and shall be based solely on the best interests of the players and SASC as by determined by the Executive Board

ARTICLE X – Insurance

The Executive Board shall obtain director's and operator's liability insurance coverage for the officers and directors of the club. The Executive Board may also obtain other liability insurance coverage as it may deem desirable

ARTICLE XI – Amendments & Adoption

Except for Bylaws affecting Article XVII, Bylaws must be adopted by a majority vote of Executive Board members present at any meeting of the Executive Board if at least thirty (30) days' notice of such adoption has been given in writing to each member of the Executive Board

- Any member may propose an amendment, provided it is submitted to the Executive Board in writing no less than (30) days prior to being acted upon;
- Any amendments to the bylaws must be ratified by a simple majority of the Executive Board;
- Amendments that may affect the conduct of games cannot become effective during the playing season to ensure uniformity of play and fairness during the entire season;
- By-law changes effecting article XIII cannot be altered outside of the annual general membership meeting.

ARTICLE XII –Appeals

Any decision or action by the Executive Board can be appealed at any monthly team administrator meeting or Executive Board meeting, provided the request for appeal has been submitted to the Executive Board in writing no less than 30 days prior to any regular meeting.

- The appeal must be presented to the Executive Board accompanied by a written petition signed by no less than 50% of SASC members;
- A two-thirds majority of those voting is required to overturn a decision of action by the Executive Board;

ARTICLE XVII – Dissolution

Dissolution can only take place at the Annual General Membership meeting.



- A unanimous vote of the Executive Board (including any Past Presidents) is necessary to approve dissolution

Upon dissolution:

- The Executive Board shall, after paying or making provisions for the payment of all liabilities of the corporation, dispose of all of the assets of the organization exclusively for the purpose of the organization in such a manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization under the section 501(c)(3)3 of the internal revenue code of 1986 or the corresponding provision of any future United States Internal revenue Law as the Executive Committee may determine.

Certification

It is hereby certified that on this date I am the duly elected and qualified President of SASC and that on the 20th day of July, 2026 the foregoing Revised and Amended Bylaws were adopted by a quorum of the Executive Board.

SASC President, Cameron K Fuqua

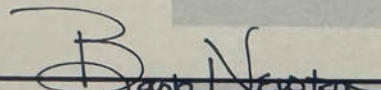
FLORIDA YOUTH SOCCER ASSOCIATION

AFFILIATED WITH THE UNITED STATES SOCCER FEDERATION

National D COACHING LICENSE

MICHAEL J MCCUMBERS

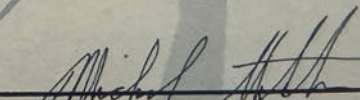
HAS ATTENDED AND SUCCESSFULLY COMPLETED THE
COURSE FOR SOCCER COACHING


PRESIDENT, F.Y.S.A.

KENNY MORGAN
INSTRUCTOR(S)

37433
LICENSE NUMBER

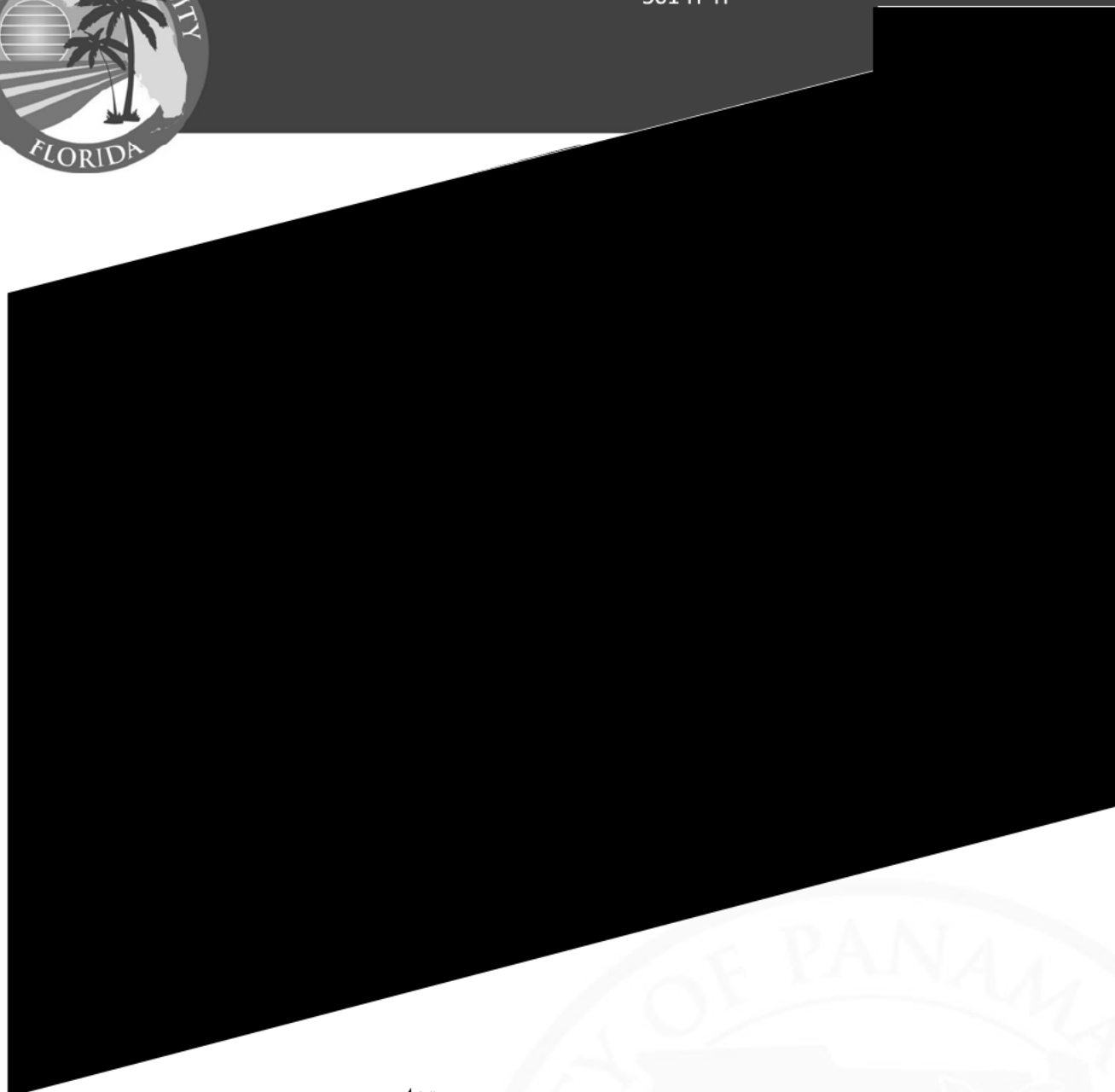
08/13/2006
DATE


DIRECTOR OF COACHING



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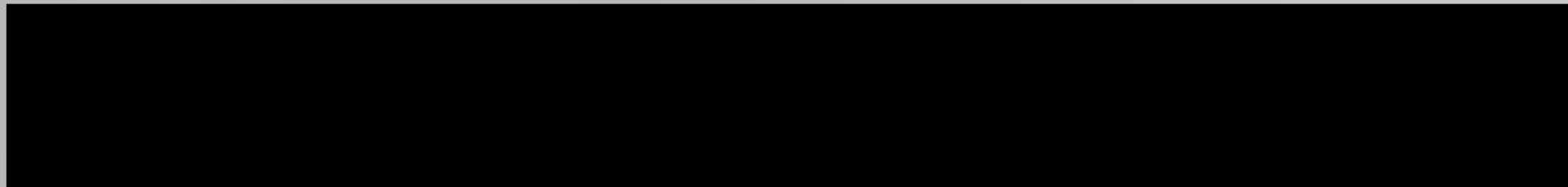
RESPECT. INTEGRITY. INNOVATION. COURAGE. EXCELLENCE.

LIL SAINTS

Welcome to the Lil Saints program, where young athletes begin their soccer journey in a fun yet competitive environment. Designed for kids 6,7,8,9 years old, our program offers an introduction to soccer under the guidance of nationally licensed coaches, ensuring a strong foundation in both skills and teamwork.

Training Schedule:

- Monday: 5:00-6:30pm Location TBD
- Open Play: Friday, 6:30-8:00pm, Field Oak Grove Park



[REDACTED]

[REDACTED]



**FLORIDA
YOUTH
SOCCER
ASSOCIATION**

A: 2828 Lake Myrtle Park Road,
Auburndale, FL 33823

W: www.fysa.com

T: 863-268-8220

New Affiliation Registrar Training

We St Andrews Soccer Club as a Florida Youth Soccer Association (FYSA) new affiliate applicant, agree to schedule and attend at least one (1) GotSport registrar training, live or via conference call, as outlined by FYSA Rule 102.3 within the first (1st) year of affiliation approval.

By signing below, I acknowledge that failure to complete this training within the first year may result in review of affiliate status and that completing the New Affiliate Application process does not guarantee organizational approval.

Cameron Fuqua

Full Name (print)

Full Name (signature)

08/14/2026

Date (MM/DD/YYYY)

St Andrews Soccer Club

Club Name

No Events

No Name History

Detail by Entity Name

Florida Not For Profit Corporation

ST. ANDREWS SOCCER CLUB INC

Filing Information

Document Number N24000008030**FEI/EIN Number** 99-3853124**Date Filed** 07/02/2024**State** FL**Status** ACTIVE

Principal Address

97 OAK AVE

BOX 33

PANAMA CITY, FL 32401

Mailing Address

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Registered Agent Name & Address

FUQUA FIRM P.A.

97 OAK AVE

PANAMA CITY, FL 32401